

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
May 4, 2020

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Villar, Errickson and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Anthony Tobolski	Field Engineer
Stephen D. Barse	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Villar and seconded by Merighi that the reading of the minutes of the regular meeting held on April 20, 2020 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2020 - 55 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$65,802.38”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2020 - 56, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills....

\$280,921.87”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2020- 57, “A Resolution of the Landis Sewerage Authority rescinding Resolution No. 2020 - 45...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that the last resolution was just to correct the payment method where it was paid from. It was paid from the construction fund instead of the bond.

Dennis also stated that the quarterly report has been sent to mayor and council. We had a good hauler report and it will be in your next package.

We have put the extended grace period as discussed at the last meeting, on our Facebook page. It was sent to both newspapers and we had no response so I sent it to Chamber and Dawn sent it out as an email notice and it is also on their website.

On Wednesday, we’re going through a deep disinfection and a company is coming in with ionizing guns and we will start with the farm first and the equipment and they will come over here to do this office and the plant office and the union trailer. It’s a spray that it doesn’t float in the air but is attracted to surfaces. They let it sit for a while on the high touch surfaces and then they wipe it down. We have to stay out of the building for a couple of hours. Minimum is an hour and vehicles are 15 minutes. They will also be doing all of the vehicles. They will be spraying the nozzles on the gas and diesel pumps. The building will be done once and the vehicles will be done into the future.

Joe Reuben asked if Dennis heard back from DEP and Dennis stated no. One was a letter to the Commissioner and the second was more detailed. There’s a hearing on Wednesday. It will be a phone in hearing. Our building will be closed while the hearing opens at 9. We’re probably going to be closed until at least 9:30. I mailed and emailed the letter. Our flows dropped off and if our flows stay under 5,000,000 that’s a lower-class location that can reduce our rates. Many of our food processors have cut back.

Field Engineer: No Report

Solicitor: No Report

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis stated that the plant is at the last half percent. It is getting the singles, the data and the SCADA system working. Wednesday, we have training on motor control center. It's a small room and everyone has to wear a mask and gloves.

Budget/Finance:

Dennis stated that the bills were printed today. This is the June bill that goes out in May dated June 1st normally with the end of June due date but there will be an extra 60 days added to that. We're curious to see how those payments come through. February is still running behind a bit. I had two emails from property management companies asking about our policy with COVID and our grace periods and are we doing shut offs. I told them we are not doing shut offs and told them about the extra 60-day grace period.

Tom Merighi asked if a business was shut down, would they still get billed and Dennis replied yes.

Human Resources:

Dennis stated that just the disinfection is to give the whole place a good cleaning. There are notices posted in the Authority about putting away their coffee cups, food, plants, anything you eat or drink from and those kinds of things.

Public Relations:

Dennis stated the only thing is reaching out on the extended grace period.

Insurance Committee: No Report

Allocations/Administration: No Report

Old Business: None

New Business:

Dennis stated that the WRA dinner that was supposed to be in March will not be happening this year and it is set for March 25, 2021.

Adjournment:

At 6:07 p.m. there being no further business to come before the Board, it was moved by Villar and seconded by Barse that the meeting be adjourned. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary