

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
March 18, 2019

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Villar, Errickson and Reuben were present. Merighi was absent.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Anthony Tobolski	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Villar and seconded by Barse that the reading of the minutes of the regular meeting held on March 4, 2019 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Errickson and Reuben voted “yes”. Villar abstained.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2019-29, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$72,925.72”, be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2019-30, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$764,072.18”, be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2019 - 31 “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016 ...” be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2019-32, “A Resolution of the Landis Sewerage Authority authorizing an NJDEP Treatment Works Approval (TWA) for Advance Pierre Foods, Inc...” be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that we have progress in the plant and two of the Archimedes Screws have been placed, not installed, but placed in the channel. The gear boxes and motors were under a separate contractor. They have to be coupled and grouted. There is a fairly good size gap between the bottom of the screw and the existing concrete on purpose, since the old grout has been taken out. They actually use the screw to put in the grout and one of the cork screws has an extra piece on the end of it and it basically looks like re-bar that has been welded to it and that’s the tolerance.

One of the new screens has been placed in the channel and the second one they are doing the demo for the form and the concrete work. That’s significant work. Those are the two things we needed the most; the new screws and the screens.

Contracts 3A and 3B are both signed at this point. On 3A we still need his insurance and bond before we give him notice to proceed. Notice to proceed has taken place and we had the pre-construction meeting with the contractor and the engineer on 3B. Both of these are repairs and improvements to a total of five pumping stations. Two have fairly significant work. Each of the two have a tear down and rebuild of a pumping station and then some other piping and a muffin monster for the other one.

We have a conference call on Wednesday with the County and the CCIA on the SPCA facilities. Anthony and Bernie continue to work on the design to get them more accurate costs. They are paying for it and our donation is to do the engineering. They will reimburse us. We’ve been ready and they have been slow. Hopefully we will have something soon on both the interlocal service agreement that outlines their responsibility for the payment and we’ll manage the project and the design as well.

Bid opening is on Thursday for a new spreader for the farm. The two tractor trailers are coming in March and may be pushed back to April and that is the tractor part. We have Rowan coming in on March 27th. When you become an operator, you have to take two classes. One is the Introductory to Water and Wastewater and the second is Advanced Wastewater Treatment. Today we had the instructor and some of his students came up as part of their class is to see facilities and see things they don’t normally see. None of the

students' facilities had a digester like we have. When you take the test to get the license, the license is portable to all facilities. The test has questions on all forms of treatment technology so you can handle it on facilities that you have not operated on yourself. The progress meeting is on the 28th of this month and I've been invited to attend the Industrial Commission meeting.

Contract No. 6 is ready to go and it is for miscellaneous repairs of different pipelines around the City and it extends the sewer on West Landis from Shop Rite to just past the car wash. It will fill in some of those areas and people across the street come on line. The other project is on Chestnut Terrace and we're trying to wrap that up and we'll come to you for Authorization to bid those out. This is the whole group of streets that settled since the 70's with twenty plus inches of rain. We'll back to you for authorization to go out to bid.

Field Engineer

Anthony Tobolski reported that the Industrial Park lining project main lining is complete including Delsea Drive. The lateral lining should start the first week of April. Dennis stated that we had two collapses up there from a poor-quality pipe that was around in the 60's which is not good when it comes to acid or industrial waste. We now have chemical resistance and structural strength back in that pipe. Anthony stated that when we TV'd the line you could see where the pipe was hanging and coming apart. We were close to having more collapses.

Solicitor:

Steve Fabietti stated that he had a visit from the attorney for Northeast Precast last week. Dennis and Anthony have approved an easement that would give the Authority and Steve asked if it was an industrial park. Dennis stated it has multiple phases and this is a sewer line that will run in the easement that is dedicated to us and designed to our standards but it will start as one building that won't need a sewer pipe. There will be a second building under DEP rules that will need one. There is more property to the north of the two buildings being done that could then become an industrial and at that time those future parties will have to get a DEP permit. Steve stated he gave them our required form of easement which they will prepare and send back to me for our collective review.

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis stated that we touched upon everything. Joe Reuben asked if the project where the pipelines dropped down at Chestnut Terrace, have we had any problems with laterals?

Dennis stated we want to go in and TV the lines and make sure that the high ground water did not allow sand into a joint. That all goes to the pumping station up the street. There was no grit coming into the pumping station. Anthony stated that if one spot settled it was probably a pipe, but with the whole street settling in a big square, it's groundwater.

Budget/Finance:

Perry Barse reported that income is approximately \$366,470 or 20% over budget and expenses are approximately \$15,130 or .85% under budget. Accounts receivables decreased approximately \$223,260.

Dennis stated that the overage is because of a connection fee and will be targeted for the trench repair and paving work.

We are sending letters out now that the West Landis Avenue project is completed and they finished the concrete pier so structurally it is all done. There's a little bit of paving and we're waiting for the plants to be open during some consistently warm weather and grass and top soil. We're telling the neighbors that it's time you can connect into the system and in 90 days, if you don't connect, we're going to bill you. We've been to court on that one so it's been upheld. There are a number of boarded up buildings along that area. We have a commercial area, a couple of houses, the marines and they can all tie into the system. That has been our standard process after a job has been completed. We spend public money to put it there.

Human Resources

Dennis stated that Darrin started today.

Public Relations:

We had the class tour today and we have a tour with Rowan in another week and we have the civil engineers coming out. The charter school from Pennsylvania is coming out after seeing the story in the Inquirer and that story begat another story, not out yet, it's called Treatment Plant Operator magazine for people in the field. It's a similar story and all of the things we are doing at our facility for sustainability. I just sent Don a story about the charging station and the plug-in car. We're the first public agency to have charging stations and a plug-in SUV as part of our sustainability. Whatever power comes out of the solar panels comes into the plant during the daytime and the car is being charged with the wind turbine or the solar panels.

Insurance Committee:

Carol Ricci stated if you recall last year when we had our renewal for Horizon, we were flat. They did not raise our rates at all. Premiums stayed the same and that was also true of our contract with Health Insurance solutions since we were under a three-year contract with them. I was worried that after two years of consistent premiums they would come

back and smack us with double digits. We had a pleasant surprise this morning. We had an email from Jim Whittaker of Cynergy Group and he related to me that Horizon really wants to stay in the public entity business. Our renewal is not until October 1st, however their offer to us is that they will hold our premiums at a 5% increase this year which is really good since I was convinced it would be double digits. They are willing to put that in writing several months prior to the contract being renewed. I explained that to Dennis this morning and we think it's a pretty good deal. Jim will give a comparison of all of the other health insurance providers including the state so we are comparing apples to apples. At the same time, he would like to take the HISI, our prescription TPA and see if they will extend their current contract rates of the three-year contract to October 1st so everything can renew at the same time. I wanted to bring it before the board tonight because I'm sure it will be in writing and I would like to move along those lines with the 5% increase. The resolution will be forthcoming before October 1st.

Carlos asked if the last contract was a three year and Carol explained that it was only for prescriptions and this is major medical. They will never give you a three-year contract.

In addition, I'm meeting with the commercial liability producers on Thursday to scrub out the schedules, fill out the applications. Pollution liability is due this year and it's a three-year contract. It's quite an extensive application and they are asking for a lot more information than ever before. We will go through that on Thursday and the renewal is on July 1st. I'm assuming that we will be in the same boat that we are every year in that no one really understands what we do and it will probably be Glatfelter and American Alternative coming back in. Some others companies will make some noise and turn us down because they don't understand wastewater treatment plants.

Allocations/Administration: No Report

Carlos asked what is happening with Sears and Dennis stated that you know as much as we do. Steve Fabietti stated that nothing has been communicated to him through Sears' counsel. Dennis stated that the bankruptcy staid the ongoing action with the easement.

Old Business: None

New Business: Dennis stated we have the WRA dinner on April 10th and there's a flier for Earth Day because Easter changed the schedule for the end of the month.

Adjournment:

At 6:22 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Villar that the meeting be adjourned. Roll call: Barse, Villar, Errickson and Reuben voted "yes".

CARLOS VILLAR, Secretary