

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
May 16, 2016

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Merighi at 6:00 p.m. The following members were present at roll call: Barse, Reuben, Errickson, Villar and Merighi were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Merighi stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Errickson and seconded by Reuben that the reading of the minutes of the regular meeting held on May 2, 2016 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Reuben, Errickson and Merighi voted “yes”. Villar abstained.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2016-54, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.....\$69,653.35”, be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2016-55, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund

Bills...\$210,531.61”, be adopted. Roll call: Barse, Reuben, Errickson, Villar, and Merighi voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that we are working on all of the aspects of the financing by keeping the Finance Committee apprised. The draft rate sheets went back and forth today and information from our bond counsel on closing costs which are significantly less than the last time, about three to four times less. A huge package was emailed to the bank today. The application to the Local Finance Board goes up on Wednesday.

I’ve met with some generator manufacturers and we continue to look because as we expand the plant, we make more gas. What can we do to get more power? We had a meeting with Progresso and they are in the middle of cleaning up their facility. They are going down for about ten days going into Memorial Day. Some of the tanks have not been cleaned out in years and they are going to bring it here to our receiving station. So we will get paid for receiving the materials. It’s the solids in the bottom of their tanks so it’s still food waste.

We had some nice PR coming off of the weekend. It’s on nj.com or the South Jersey Times. We had a group of kids here, over 20, working on the bob white project putting plants in and fences. If you go to nj.com go to Landis Sewerage Authority Bob White and you can see the kids working.

I’ve also been working with Steve on another bid issue that we are trying to resolve something to fit into the existing bid laws; does it apply or not and also duration of contracts. That’s for a future project.

Field Engineer

Bob Schwarz reported that paving on Oak Road between N.E. Boulevard and the Oak Road Pump Station was completed last week.

We had a 4” force main leak on N.W. Boulevard and Oak Road that required an emergency repair.

The sewer lateral at Wawa at Sherman Avenue was replaced. However they still have a slight reverse pitch and they were put on notice of the situation.

Solicitor:

Steven Fabietti stated that he has been monitoring the financing activities with Dennis in terms of the things that will be required of our office for that process. As Dennis mentioned there is another project that we are researching for him not yet right for report.

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis stated that we are following up with our engineers this week at the conference regarding the progress regarding the future designs of the facilities. We had a meeting on the receiving station with the team that is involved with it. The outcome is to report back to the State Department of Agriculture and the Federal Energy Commission this fall. This is a demonstration project to see what you run into because it's new. We are working on one particular problem which is mixing.

Budget/Finance:

Joseph Reuben reported that income is approximately \$124,491 or 3.76% over budget. Expenses are approximately \$43,726 or 1.32% over budget. Accounts receivables decreased approximately \$58,322. The Authority continues to be affected by the economy and is keeping a close watch on its budget.

Tom Merighi asked if Dennis had anything additional and Dennis stated that we will start the budget process more towards July for next year. One thing that we need to know, and I have a call in to Sandy Forosisky, is that the chicken plant next door went up for auction. Maybe two people are interested in it. If it comes back on line, we need to know so we can budget for next year for electricity. We have only half of the plant, for most of the year and actually the last two years, because we don't have that load. If that load comes back we will have to put the second half on and while it's an income, there's some expense as well and I do not have that answer yet.

Human Resources

Dennis reported that several new people started. We have a new person starting next week, a new truck driver and a new farm worker and next week will be a plant employee.

Public Relations:

Dennis stated that we have a note from the Gloucester County Utilities Authority. A lot of times we try to share equipment with the regional authorities. They borrowed one of our diesel pumps and we have a thank you on that.

Insurance Committee: No Report

Allocations/Administration:

Dennis stated that we should have a couple of checks coming in during the next week or so for two big projects; one being the new charter school which is \$108,000 and that's due this week and Bridor for \$24,000 and we got the VA check for \$22,000 as Bob stated. Commercial is still good. Homes are nothing.

Old Business: None

New Business:

Dennis stated that we have the Chamber dinner in the early part of June. Carol asked that the Commissioners let her know if they are attending. Carlos stated that he was attending. Dennis stated that it was Thursday, June 2<sup>nd</sup> and Steve Errickson asked what time and Dennis said it is 6:00 p.m.

Adjournment:

At 6:10 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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G. STEVEN ERRICKSON, Secretary