

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
September 6, 2016

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Merighi at 6:00 p.m. The following members were present at roll call: Barse, Reuben, Errickson, Villar and Merighi were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Merighi stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Errickson and seconded by Villar that the reading of the minutes of the regular meeting held on August 15, 2016 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-90, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.....\$101,556.62”, be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-91, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund

Bills...\$406,270.25”, be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-92, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$3,351.25...” be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

It was moved by Errickson and seconded by Villar that Resolution No. 2016-93, “A Resolution of the Landis Sewerage Authority authorizing an NJDEP Treatment Works Approval (TWA) to extend sewer lines for the Vineland Middle School #2...” be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-94, “A Resolution of the Landis Sewerage Authority amending incorrect rescinding of capacity for multi-family classification projects...” be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

Dennis stated that they asked for it to be extended and it had gotten swept up with other files. We sent it up to DEP so we have to retract it and they can get another year.

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-95, “A Resolution of the Landis Sewerage Authority establishing the bid threshold and appointing a Qualified Purchasing Agent...” be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

Dennis stated that Marge Miller has done a lot of work, gone to school and put in a lot of work with great dedication to the Authority.

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-96, “A Resolution of the Landis Sewerage Authority authorizing and Interlocal Services Agreement with the City of Vineland to compensate staff in the Collector’s Office and Collections Department in the amount of \$8,250 from January 1, 2016 through December 31, 2016...” be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-97, “A Resolution of the Landis Sewerage Authority authorizing signatures for a grant application for Plug-In Vehicle Workplace Charging Grant...” be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2016- 98 “A Resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in the amount of \$31,647.00 to Garrison Enterprise for labor, material and equipment for the permanent restoration per contract for East Oak

Road, Invoice #7454 in accordance with the provisions of the Authority's General Bond Resolution..." be adopted. Roll call: Reuben, Errickson, Villar and Merighi voted "yes". Barse abstained.

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-99, "A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016..." be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted "yes".

Reports:

Executive Director

Dennis Palmer reported that the last thing we did is the first thing in my report. We made the first payments out of the borrowing for past and ongoing engineering and actually reimbursing ourselves since we took it out of the capital or construction fund. If we have another emergency, those funds are available.

City Council has supported a bill, you will remember that Steve Lewis came here, and that is to allow if a service person is deployed, they could have a reduction in their water, sewer and utility bills. The City is looking at deployed as overseas. We told them we agreed with that and we are sympathetic to that as well.

The weather has been horrendous on the farm; hot, dry, it was supposed to rain this weekend and there was none. Our guys came in on Saturday to cut some grass. Crab grass has been tough, irrigation has been tough. I talked to Dan last week and we're going to move ahead in that we spec some of the farm equipment ourselves and we don't have to go to our engineers. There are three original irrigation units from the 80's that have not rusted and fallen through. The engineer's contract does have design time for them to work on putting specs for a new well. We had all of that trouble with the driller that had a fake bond and he walked away from the job. We have to go in and do that job right and we have a couple of wells that are not producing as much. We want to move ahead and it will help the farm, not this year, but we will have all that in place next year when farming takes place in the spring. Corn goes in the end of April or the beginning of May and we start putting bio solids down we want to have them all available.

We went to the Vo-Tech tour and it was very interesting. We got to see the new facilities and we told Dina herself that if they have an environmental science class that we are literally down the street if they want to have these kids come here for real life experience and do an environmental science program, we would be happy to do that. We do tours with Rowan and we have two tours set up this fall for the environmental science class and one for the civil engineers class. DEP is coming this Thursday. They started a program where they pick about 15 fairly newly hired engineers or staff people and they take them to facilities so they can see the real world. They want to come here to see our receiving

station, the co-gen, the solar panels, the sprayed irrigation and that will be most of the day on Thursday.

We had a meeting with our property and casualty insurance carriers. They wanted to know what we were going to do with the \$25,000,000. We told them what we are going to do with the plant. They came here a couple of years ago and made suggestions. Some of the things we are going to incorporate.

We also had a presentation to our employees on healthcare. We touched on this a little last time. Healthcare has escalated. We have two plans they can use which are the existing plan we have with a 9% increase and they will see some proportionate share since they pay a portion of their salaries and a second plan with higher deductibles. \$15 instead of \$10 for doctors and \$30 instead of \$10 for specialists and also higher co-pays towards the hospital. To keep in line with the union contract that plan is a significant savings to the Authority. They give you a debit card so when you go to the doctor you hand in \$10 of your own along with the debit card. It's a smart card and it can't be used at WaWa because it won't work. The doctor swipes it and the amount of savings will more than cover the additional moneys in the co-pays which will result in a savings for the Authority as well as the employee. The deadline is tomorrow. We had a presentation, they asked questions and we tell them the process is with a smart card so if you go in with three family members, they swipe it three times but the card will know that because of the three names and three co-pays. The savings will offset the cost. We told the employees there's no out of network and you are your own if you go out. CHOP, DuPont are included. It's the same network. If you are anywhere in the country it works for emergencies and it's a Blue Card. There is a small eyeglass and wellness visit for vision. The employees are cognizant since money is coming out of their paychecks.

We had fire extinguisher training also. They had a fake fire on a screen and the fire extinguisher was electric and shot out a laser beam so you fan the bottom of the fire and it goes out on the screen.

The Audit is finally done four months later than normal because of GASBE 65. Is the Finance Committee available for lunch on Wednesday or Friday next week? Check your schedules and let me know so I can get back with Steve Testa. Perry and Tom stated they thought they were good. We will do the review and we'll send the package to everyone else and our goal will be to have it on the 19th to adopt.

Field Engineer

Bob Schwarz reported that a defective lateral at 242 N. Brewster Road was repaired on an emergency basis due to a customer having a problem as a result of the road settling.

We are meeting with Allied Steaks to discuss grease management and means of and methods of disposal this week.

Subcontractor connected for new development at corner of Landis and East Avenue. Demolition continues and they could break ground as early as October, 2016.

School is scheduled to break ground this month.

Solicitor:

Steve Fabietti reported that since the last meeting he and Dennis worked on an easement that is being given to the Authority on West Landis Avenue for the new supermarket Lidl. There was a subdivision done by the City and as a condition of that they had to grant an easement to the Authority so we worked out that language with the developer and their counsel.

The past couple of weeks was largely dedicated to getting our brief filed in the Appellate Division for our NJPDES Permit fees for 2014-15. The brief was filed on Friday and if anyone has any trouble sleeping we can provide you with a copy and it should help you. Dennis has a copy. It's the brief and the exhibits that we are relying on. The 2016 fee has been assessed. Dennis asked for reconsideration and that reconsideration has been denied so I assume that I am to go forward and ask for a hearing on that.

Tom Merighi asked if it was \$90,000 and Dennis stated that it's multiple years when you add it all together. \$19,000 went to \$94,000 and the next year we paid \$40,000 plus because they came out with a proposal that would have been our number and it would have been \$70,000 that year and the next year it was back up to \$90,000 or a \$100,000 again. The number sounds big because it is also two other permits. It is only one of the three permits that we are adjudicating. We have one for the farm for land application of the bio solids and one for storm water as well. Those we do not disagree with.

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis reported that the engineers are happy because they are getting paid and released to start working. I sent an email off to the plant engineer to start working on the well Dan and I spoke about. On the collection system I believe we are close to having a 30% design meeting on Sears Pumping Station which is the biggest job of the collection system.

We had the two OSHA inspections. We are in the middle of responding to comments raised. One was on safety and the other was on the workplace. On the second inspection more than half of the things were remediated before the person left the site. We are finishing up the other issues, fire extinguisher training was one for example. We have the

lit exit signs but in some of the shops there might be a door that goes into a storage room and they want us to put signs above them that say NOT AN EXIT in case there is an emergency or fire you don't try to get out that door. We had an old drill and they wanted a new guard around truck area and that was done before they left.

Budget/Finance:

Dennis stated that the budget for next year is being worked on now. I will sit down with Tom as we get into the Operations side. It's almost two budgets: is Progresso here or not here, are they closing June or July 1st. What is their time frame. We're going to reach out to them and that's going to drive the budget.

Perry asked if we've seen a reduction in flows since this started? Dennis said just a little because of those days when everyone went home and another day when it was too hot they sent everyone home. But now we're actually getting some trucked in material for the receiving station. Perry asked if they were operating full throttle. Dennis said he didn't believe so but when they drop it will be a half million gallons. We will be at 5M even when they leave.

Human Resources

Dennis stated that some of the new folks are at their 45 day review points and that's ongoing.

Public Relations:

Dennis stated that at the end of this month at the National Water Environment Show we're going to be receiving an award for the Receiving Station. Tonight we applied for and were approved for the two plug-in stations. You have to send the forms and the resolution that authorizes a public body to move forward on that.

Insurance Committee:

Carol Ricci stated that she had no additional information to report that Dennis covered everything and that the Resolution for Major Medical coverage will be on the agenda for action next meeting. Also, the folks that are sticking with Direct Access may have issues in progress already and they don't want to move from one plan to another. Dennis and I are trying the new plan and for me as a single person it will work well. It will be on the agenda for the next meeting.

Allocations/Administration: No Report

Old Business: None

Tom Merighi asked if Dennis wanted to talk about the memo with the Board of Ed and Dennis stated that we are finished with it. We still disagree but there is no case law at all

and you have two sets of laws; the Authority law and the School Development laws. We certainly hold the right for future ones that are not being built by the School Development Corp.

Steve Errickson stated that the law is not written very well and there is a gray area there. We went through the same thing. It is open to interpretation and what they were trying to do was not made very clear. I know what their intent was. Everybody protested this thing and our lawyers just said there is not enough meat there to win it.

Dennis stated that you would spend a lot of money that's just 50-50 and who is served best by that by two public bodies and the users lose at some point.

New Business: None

Adjournment:

At 6:25 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Reuben that the meeting be adjourned. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted "yes".

THE LANDIS SEWERAGE AUTHORITY

G. STEVEN ERRICKSON, Secretary