

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
July 2, 2018

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Villar at 6:00 p.m. The following members were present at roll call: Barse, Reuben and Villar were present. Merighi and Errickson were absent

The proper notice was given to all members in accordance with the by-laws.

Chairman Villar stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Reuben that the reading of the minutes of the regular meeting held on June 18, 2018 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Reuben and Villar voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Reuben that Resolution No. 2018-65, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$78,279.87”, be adopted. Roll call: Barse, Merighi, Reuben and Villar voted “yes”.

It was moved by Barse and seconded by Reuben that Resolution No. 2018- 66, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills....

\$438,886.90”, be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

It was moved by Barse and seconded by Reuben that Resolution No. 2018 - 67 “A Resolution of the Landis Sewerage Authority authorizing an Interlocal Services Agreement with the City of Vineland to compensate staff in the Collector’s Office and Collections Department in the amount of \$10,250.00 for January 1, 2018 through December 31, 2018...” adopted. Roll call: Barse, Reuben and Villar voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that we sent a letter out on paving with the contractor that did Gallagher Drive. There’s not a hard date when the City will repave it so they will do something to smooth it out.

Today we received a phone call from BPU as well as a follow up email saying that they will not pursue any fines or penalties with the Authority. The email will be in your next package since I received it today. He did say that they want us to close out the ticket so Bob is working with Jennifer so that if we have pipes there we will mark them out. If we have no pipes there we will send an email out that says we have no pressure pipes in this area and we do not mark out gravity and if there is something you need us to come out for we will deal with it.

We had a meeting at City with a new food processor who makes aged meat and they are looking for places. The owner was late coming from New York. They are looking to come onto Garden Road.

We are continuing with progress cleaning out the digester. We had to cut in a new valve since one was leaking and hopefully we will get the door open on the side and we will start getting quotes. Shop drawings are ongoing.

I dealt with Steve on one issue on the plant contractor regarding a supplier issue. That seems to have resolved itself.

Field Engineer

Bob Schwarz reported that the force main from Oak Road Pump Station broke in front of the Oak Tavern. LSA brought out a tanker and had a contractor perform the work on an emergency basis.

The Sears Pump Station Project is moving forward. The demolition of the existing station is scheduled for this week. Jack on Landis Avenue is schedule for next week.

Bob also reported that he attended a pre-construction meeting for Landis Avenue between Moyer Street and Orchard Road. Contractor to start on or around July 16, 2018. Drainage and paving contract is \$757,922. Charles Marandino is the contractor. Completion time is around 90 days.

Solicitor:

Steve Fabietti reported that Dennis mentioned a bid supply issue that we worked through. Also, my office sent Dennis a memo on a Supreme Court case last week that eliminates the payment of union dues by those who want to opt out. We did a write up on that and determined that there is no immediate impact on the Authority.

Carlos Villar asked if they could opt out and still get the benefits. Steve stated that there is a somewhat open question about some of the representation by the union.

The Sears case is just on hold.

Chairman: No Report

Issues and Correspondence:

Dennis stated that Bart Brophy had experience as an assistant superintendent at other facilities. He has supervised a nice size group of people. He's very knowledgeable. Dave and I have a good comfort level. He's actually been here last Friday and today before he actually starts just to learn the facilities, meet some people and see what's going on. We would like to move forward with this hiring.

It was moved by Reuben and seconded by Barse that the Executive Director be authorized to hire Bart Brophy as Plant Superintendent starting July 23, 2018 with a starting salary of \$95,000, 15 days of vacation and all other benefits provided to LSA employees. Roll call: Barse, Reuben and Villar voted "yes".

Committee Reports:

Engineering/Plant:

Dennis stated again that we have been working on the digester, getting it down low enough so we can open the hatch, have contractors come in and we can get a more reasonable estimate of what it will cost to clean it out. So far it looks much better than we thought. There are still piles of sand and grit, some grease and rags. Since December of 2014 we've been adding grease to it which is either our own or customers coming and other food waste coming to it.

I have to meet with Bob and Anthony and finish the lining specs. We have to ask Marge if it's prevailing wage or not. Bob stated it's anything over \$2,000 and Dennis stated it depends also on the scope of work. The cleaning of the digester is not because it's clean.

If there's construction, then it is. I'm not sure if lining is analogous to construction. We'll have to get the information from the state regarding the prevailing wage.

I did a tour of the farm last week and two weeks before that. Everything is coming up really good and we're taking in lots of hay this weekend with the weather. We are also working on the large tractor and spreader.

Budget/Finance: No Report

Human Resources

Dennis stated that Craig Wright, one of our senior sewer system employees, just gave his notice that he's going to retire at the end of August. He's on the road crew, helps with pumping station and also, he works with Tony and they are very good with carpentry and plumbing so we will need someone with mechanical skills.

Public Relations: No Report

Insurance Committee: No Report

Allocations/Administration:

The bill we have been discussing regarding connection fees passed both houses and it's on the governor's desk.

Old Business: None

New Business: None

Adjournment:

At 6:12 p.m. there being no further business to come before the Board, it was moved by Reuben and seconded by Barse that the meeting be adjourned. Roll call: Barse, Reuben and Villar voted "yes".

THE LANDIS SEWERAGE AUTHORITY

G. STEVEN ERRICKSON, Secretary