

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
July 16, 2018

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Villar at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Errickson, Reuben and Villar were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Villar stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Dennis W. Palmer	Executive Director/Chief Engineer
	Robert A. Schwarz	Field Engineer
	A. Steven Fabietti	Solicitor
	Carol A. Ricci	Executive Assistant
	Darrin Verderose	SSSE

It was moved by Errickson and seconded by Barse that the reading of the minutes of the regular meeting held on July 2, 2018 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Reuben and Villar voted "yes". Errickson and Merighi abstained.

Chairman Villar and Executive Director Dennis W. Palmer presented Darrin Verderose with a 25-year service award.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Reuben that Resolution No. 2018-68, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$69,324.57", be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted "yes".

It was moved by Errickson and seconded by Barse that Resolution No. 2018-69, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$227,563.84”, be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018 -70, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018-71, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$24,902.77...” be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that Sears Pumping Station is gone and it's a whole in the ground, internals are gone, upper structure and floor is gone. Right now, we are prepping the wet well for the new cement and paint sprayer. The pump station was built in 1950 and I was surprised how nice the well looked. The contract had the contractor painting it with an epoxy paint but we're going to give it a hit with some fresh cement and that will happen tonight around 11 o'clock or so out of the heat for the men and so the cement won't set up so fast.

Pipework is ongoing and about a third of the way across the parking lot as well as today they are excavating the jacking pit out by Landis Avenue. The pit will be big enough that they will put in a device that's a tube with an auger and they will drill under Landis Avenue and push the steel casing across as they go along, pull the auger out and have a hollow spot and push the force main pipe through it so we don't have to shut down Landis Avenue.

The plant progress meeting will actually be a phone conference call on Friday. Today the contractor came out. Among all of the other things, we're going to run a natural gas pipe. Currently many of the buildings have propane tanks and propane heat. We're going to pick up the gas line outside of the building here and run it through so we can get rid of the propane cost. Propane is much more expensive than natural gas.

Our new Superintendent starts next week and soon you will see that Atlantic County Sewerage Authority is interested in some of the gear boxes we have. It will be an interlocal service agreement allowing the sale between two public entities.

In your pack, we talked about it the last meeting, you had a copy of the memo from BPU where they don't have any interest in pursuing any penalties.

Field Engineer

Bob Schwarz reported that Davy's Cold Storage submitted plans for an expansion in the industrial park south. The project is connected to the truck wash which is not completed. We had to caveat approval until truck was project is complete.

We had a complaint from the property owner at 22 West Montrose. He indicated that a problem with the sewer occurred after LSA pipe line contractor performed the work. Contractor for Sears went out and made necessary repairs. Property owner will submit a bill for services for reimbursement and we will turn it over to engineers Mott MacDonald.

Bob also reported that the Ramada Inn contractor plans to start work later this week. They will install a silt fence and begin cleaning. Actual work will begin next week.

LSA staff performed work on the sink hole to prepare for paving at Mill and Elm. Also, the Olive Garden started work in preparation for construction of their restaurant on S. Delsea Drive in the K-Mart complex.

We are receiving bids on the slip lining project on August 2, 2018 at 10:30 a.m.

Solicitor:

Steve Fabietti reported that Dennis mentioned that progress on the Sears easement, if you recall we are in litigation of the payment of value for that easement. Despite Sears' attorneys saying they would like to be back to us with the identity of the buyer of the property, we still have not heard anything. As far as the case itself, the ball is in their court. The Authority has paid the appraised value to the court and done what the Authority is supposed to do so we are just really waiting for them to take the next step.

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis reported that also out to bid is polymer. Also, in reference to the paving contractor, we're very happy with his work and his pricing is very good. The contract was for one year with the right to extend so we are extending it for another year.

We have some pump installation and other projects in the plant we will be doing in house.

Budget/Finance:

Tom Merighi reported that income is approximately \$483,135 or 9.2% over budget while expenses are approximately \$100,555 or 1.9% over budget with accounts receivables decreasing approximately \$206,702.

Dennis stated that we are starting to work on some items for the budget.

Human Resources:

As I said the new Superintendent will start on Monday and we are looking to fill the one vacancy for the retirement. We've had a couple of people in house apply as well as someone from outside and we will evaluate them. We also have an ad that ran Friday and Saturday in the paper and will run 30 days on line for the engineering construction technician ad we move Anthony into Bob's position. So, we need someone to fill Anthony's position for inspection services and similar items.

As we work on the budget we will be adding one more maintenance person. When Anthony went to engineering, we never really filled his position. We need to fill the position with the new construction coming and we'd like to get someone to watch and learn as that goes on to help maintain equipment and other items. With vacations ongoing it's really hard to finish projects so we can really use an extra hand. We try to do a lot of projects in house, some with overtime.

Public Relations: No Report

Insurance Committee:

Carol Ricci reported that the renewal for Horizon will not have a rate increase. We are flat. We had a couple of people who reached the \$50,000 stop loss but we did well in other areas. Also, Jim always covers all of the bases and went out to market. AmeriHealth is not interested in the public sector. Aetna no longer offers coverage to employers that have less than 50 people and we are at 49. The only way they would insure us is if had a partially self-funded plan with them and we've been down that road before. It wouldn't fit our needs. The State health benefits plan is over the top as far as cost goes. We're in good shape with a flat premium. Carol stated that she just received this today so it will be up for action at the next meeting. Carlos Villar asked if it was for one year and Carol stated that it is always one year. Our prescriptions plan was a 3-year contract.

Dennis stated that this is our biggest cost that you have no control over as far as hitting your budget so this is great news.

Allocations/Administration:

Dennis stated that there has been an issue surrounding the hospital with their water bill with the City and they are looking for a credit from us at some point and that has to do with their cooling towers. We told them years ago that they should put meters on them. Now they are finally going to put meters on them. Our look back period is 2 years both ways; if you owe us money it's 2 years and if we owe you a credit it's 2 years. We went out there and witnessed that the meters are there and got readings. We've been billing them on the water that goes into the chillers. A fair amount of it gets evaporated. We told them from day one, put a meter on your sewer line coming to us. If you don't we're going to use your water meter. We will work with them. They owe the City a very significant number on their water bill.

Old Business: None

New Business: None

Adjournment:

At 6:19 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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G. STEVEN ERRICKSON, Secretary