

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
August 6, 2018

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Vice-Chairman Joseph J. Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Errickson and Reuben were present. Villar was absent.

The proper notice was given to all members in accordance with the by-laws.

Vice-Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Assistant
Anthony K. Tobolski	Engineering/Construction Technician
Patrick Welsh	SSSE
Jenett Welsh	
Mr. Tim Davis	591 N. Brewster Road, Vineland, NJ

It was moved by Errickson and seconded by Barse that the reading of the minutes of the regular meeting held on July 16, 2018 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Errickson and Reuben voted "yes".

30 Year Service Award was presented to Patrick Welsh.

The Vice-Chairman asked if there were any general public comments or comments on the proposed Resolutions.

My name is Tim Davis of 591 North Brewster Road and I was told that I didn't have to be here but I am installing a couple of pump stations for two duplexes. One is for my Mom who does not live there and the other is for me which is owner occupied. I have to add a TWA permit with the state and it's just good to be here. Dennis stated that you are on the agenda. Dennis asked what office he worked from and Mr. Davis stated he worked out of the Camden office for Air Compliance and Enforcement.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2018-72, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$100,747.31”, be adopted. Roll call: Barse, Merighi, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018-73, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$360,394.60”, be adopted. Roll call: Barse, Merighi, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2018 – 74, “A Resolution of the Landis Sewerage Authority authorizing an alternate method contract with Horizon Blue Cross Blue Shield of New Jersey to provide a fully insured healthcare plan...” be adopted. Roll call: Barse, Merighi, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018 – 75, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the close of Allocation Round 176...” be adopted. Roll call: Barse, Merighi, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018 – 76, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 176 for commercial classification...” be adopted. Roll call: Barse, Merighi, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution no. 2018 – 77, “A Resolution of the Landis Sewerage Authority authorizing an NJDEP Treatment Works Approval (TWA) for connection of 553 N. Brewster Road and 591 N. Brewster Road...” be adopted. Roll call: Barse, Merighi, Errickson and Reuben voted “yes”.

Reports:

Executive Director

Dennis stated that the quarterly report was prepared for Mayor and Council and sent. In your package you saw the minutes from the Quail Habitat Project. We got a couple of more mini-grants for projects. The State is looking at a scientific basis to acquire quail to transport. They are talking about big money like \$250,000. There are about five projects and it’s down to us and one other. We continue to get these other grants, some through the Audubon Society and also through the Turkey Federation. We had a meeting on July 30th.

We had the lease payment for the first two quarters on the natural gas project. We've been working with Steve on that lease. You also got some information from HomeServe and we're up to 711 customers with 763 policies. There are more policies than customers because some people have on it hot water heaters as well as their sewer line. It continues to do well.

Last month was the first month we went over \$11,000 on income from the Receiving Station where we take in fats, oils and grease and turn it into energy. We have a lot of different construction going on. Eagle has been doing a couple of projects on site. They have demoed the EQ tank and taken out the old header and piping and running gas pipeline around the site.

Dennis also reported that on the Sears Pump Station, all of the off-site work is done. It's all on site now. We're across the parking lot, we're down the main streets, we're tied in with the manhole and all of that work is done. On South Mill Road, it will be closed on Wednesday and hopefully only on Thursday at Landis Avenue. That's just the beginning.

Joe Reuben asked if Crown was putting in the manhole and Dennis stated yes. It's the tie in for the gravity section that's going to go west on Landis to Bennington by gravity and then there's a force main that continues to the pumping station. The pumping station will get new pumps and a new force main. In the shorter length it will have more capacity. We've been having issues when they dump the pools. One hotel was basically flooding the pumping station with too much flow and then the back up pump comes on. We advised them that you have to stretch it out over a longer period of time otherwise the station goes in high alarm and we have to send staff out. They had a real bad attitude with our folks so I made a couple of phone calls so this guy has an attitude adjustment with our folks when we go out to deal with their issues. The new station will be able to handle more flows. When they have baseball season and all of the hotel rooms are full, we will make sure we have enough capacity.

Field Engineer

Bob stated that everyone knows Anthony and that he will be taking over my position in October.

Bob Schwarz reported that there are currently four restaurants under construction in various phases of completion. They are the Olive Garden, Panda Express, Checkers and a restaurant at the corner of Delsea Drive and Sherman Avenue. The Olive Garden will connect on Wednesday, August 8, 2018.

The contractor for the Ramada Inn Pump Station project will be excavating on Mill Road near Landis Avenue beginning on Wednesday, August 8, 2018 with test pits. The road will be closed for the test pits, dog house manhole and piping.

The Sears project is moving along well and the contractors are doing a good job. Also, laterals for two homes will be installed on Madison Avenue tomorrow off of Brewster Road.

Bob also reported that specifications for relining pipe were placed on the street to receive bids on August 2, 2018. However, we did not receive any bids ten days before the opening so we decided to extend the bid opening to August 16, 2018. We received approximately 10 bid package requests so hopefully we can get some competitive bids for the new date.

Solicitor:

Steve Fabietti reported that we've had some movement on the South Jersey Gas project with the \$20,000 payment. I received a call from their counsel on Friday as well and there's a companion document that goes with the one you saw and it's an amendment to the letter of intent that had some blanks in it as far as dates that have to match up with that signed document. I should be getting that from them this week.

On the Sears condemnation valuation case, it's really been dormant. I reached out again to Sear's attorney and have not heard back as to what their intention is as far as going forward and we've also heard different rumors that they are close to having an agreement to sell the property. We get bits and pieces but nothing definitive yet. When we know more we will report back.

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis Palmer reported that we met with Mott MacDonald on August 2nd and we're reviewing the 90% complete drawings and plans for three contracts as we move forward to upgrade pumping stations, pipeline work and some other things. There will be at least one more contract after that for muffin monsters and some pumps at other pumping stations.

We had a plant progress meeting by conference call on July 19th with Eagle. Eagle continues to work on site. Eagle has issued a number of requests for information and clarification from the engineer to clear up some things at the plant site. They thought they got all of the scrap and we specifically stated that there are some things that we want and either we'll scrap it or sell it. There is value for electric motors that run. We have another Authority to prepare an Interlocal Services Agreement. They are interested in four of our gear boxes which are not easy to find any more. We're working out an agreement.

Bob had stated that we worked in house for plans and specs for the lining project and extending that has been very beneficial.

Budget/Finance:

Dennis stated that it's August and we are working on budgets. Tom has put out a message to the supervisors that these are some of the things that are on the capital budget. Think about what you want to do with the capital budget for next year. We most likely will have a budget adjustment and we will come back to you later in the year. We're working on the digester cleaning specs which keep evolving. It was full when we first started to work on it. When contractors look at it you get numbers that are not really sharp. We now have pumped down and can look into the side hatch. A number have given us proposals with prices and they are all above the bid threshold of \$40,000. How do we define them into a scope of work in the big contract that treats us fairly for a good price and the contractor fairly for getting in there and working on it? This part of the budget and part of the money comes from the large connection fee. We'll see that later in the year.

The audit is almost here. Part of it is the State has to get their pension numbers out and they've been very slow. We have a meeting set for August 28th with the finance committee and we will have the audit meeting with the board and Steve Testa.

Human Resources

Dennis reported that we are welcoming Anthony and we moving forward as Bob moves to retirement. We're are trying to finding a replacement for Anthony and now we have several people in the last several days. Some with college, some with mechanical engineering. We have a nice group of folks to look at.

Our new Senior Sewer Employee will be starting next week which will replace Craig Wright who is retiring at the end of the month. Our new Superintendent Bart has been here now for three weeks. He's had a chance to work with Dave, see the facilities and the plant. He was at the construction progress and design meeting. Those things are starting to move forward.

Public Relations:

Dennis stated that I was at WVLT and it was exciting and interesting. As we work on the Pine Savannah Quail Project, we picked up two new partners. South Jersey Gas came in and gave some money towards the seeds that were planted. Quincy Jones from the Forest Fire Service loves this project. He wants to do a burn this fall. When you have a pine and oak forest like we have here, fire is good. We did a burn this year and burned down such a large area in the pine savannah where is grassy and weedy. Two days later the deer were going through it and within a month it turned green. In this type of forest fire is good. The pine cones pop and we get the seeds. It gets rid of things that are competitive that shouldn't be there and then you have a native seed inventory. The seed bank is in the

soil waiting for that fire to come through to grow. It was impressive that within a month how green it was. We're working on the Tree of Heaven. It's an invasive species so we do a hack and squirt. You hit it three times with a hatchet and you spray an herbicide into it. If you cut it the rhizomes are where the roots are and they will shoot up and you will have twenty trees. We did it in the north and the south. There is a new beetle in the US which likes that tree so it may help keep it under control. We've already started to talk about Earth Day for next year.

Insurance Committee:

Carol Ricci reported that there really is not much of a report tonight since we put the healthcare resolution in place. Nothing is due until late November which will be New Jersey Manufacturers and also, we're on a three-year contract with Mutual of Omaha so there's nothing to do there.

Tomorrow morning, we are getting tetanus shots. It's been ten years since we had them. Inspira will be here to administer the shots. We have about thirty-five people getting inoculated tomorrow.

Allocations/Administration:

Dennis stated that we took action tonight on allocation and the TWA

Old Business: None

New Business: None

Adjournment:

At 6:25 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Merighi, Errickson and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

G. STEVEN ERRICKSON, Secretary