

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
August 5, 2013

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Errickson at 6:00 p.m. The following members were present at roll call: Villar, Merighi, Gana, Silva and Errickson were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Errickson stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Secretary
Thomas J. Post	Business Manager
William Quigley	
Patrick Welsh	
Darrin Verderose	

It was moved by Gana and seconded by Silva that the reading of the minutes of the regular meeting held on July 15, 2013 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Villar, Merighi, Gana, Silva and Errickson voted "yes".

It was moved by Gana and seconded by Errickson that the reading of the minutes of the closed meeting held on March 15, 2010 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Gana and Errickson voted "yes". Villar, Merighi and Silva abstained.

It was moved by Gana and seconded by Errickson that the reading of the minutes of the closed meeting held on April 5, 2010 be dispensed with and the same be approved in the form submitted to all members by mail: Roll call: Gana and Errickson voted "yes". Villar, Merighi and Silva abstained.

It was moved by Gana and seconded by Errickson that the reading of the minutes of the closed meeting held on November 1, 2010 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Gana and Errickson voted "yes". Villar, Merighi and Silva abstained.

It was moved by Gana and seconded by Silva that the reading of the minutes of the closed meeting held on June 6, 2011 be dispensed with and the same be approved in the form submitted to all members by mail: Roll call. Gana, Silva and Errickson voted "yes". Villar and Merighi abstained.

It was moved by Gana and seconded by Silva that the reading of the minutes of the closed meeting held on July 18, 2011 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Gana, Silva and Errickson voted "yes". Villar and Merighi abstained.

It was moved by Gana and seconded by Silva that the reading of the minutes of the closed meeting held on February 4, 2013 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Villar, Merighi, Gana, Silva and Errickson voted "yes".

It was moved by Gana and seconded by Silva that the reading of the minutes of the closed meetings held on March 4, 11 and 25, 2013 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Villar, Merighi, Gana, Silva and Errickson voted "yes".

Chairman Errickson turned the award presentation to Dennis Palmer. Dennis stated that one of his favorite things throughout the year is when we recognize our employees for their dedication and service to the Authority. These gentlemen have been the ones out in the hurricanes, derechos and all of the other emergencies we have including late night calls so that we may serve the public and the health of this community.

Services Awards were presented to the following LSA staff members:

William Quigley	25 years
Patrick Welsh	25 years
Darrin Verderose	20 years

Chairman Errickson thanked the service award recipients and stated that the most important aspect of any organization is always its people. Without the people the organization is nothing. Without all of you, the Authority would not be what it is. It's the staff's conduct when you go out and meet the customers, the job that you do and your everyday performance and I just want to say thank you very much.

Tom Merighi stated that he would like to see this story on the front page of the Daily Journal tomorrow.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Silva and seconded by Villar that Resolution No. 2013-119, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.....\$90,809.59”, be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted “yes”.

It was moved by Gana and seconded by Silva that Resolution No. 2013-120, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills...\$266,071.69...”, be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted “yes”.

It was moved by Silva and seconded by Villar that Resolution No. 2013-121, “A Resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in the amount of \$1,800 to Asphalt Solutions for asphalt cut and patch repairs, 2” mill out and replacement of I-5 mix at 1497 Blackburn Court in accordance with the provisions of the Authority’s General Bond Resolution...” be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted “yes”.

It was moved by Gana and seconded by Villar that Resolution No. 2013-122, “A Resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in the amount of \$2,263.06 to Garrison Enterprise, Inc. for emergency repair at 513 South 8th Street for labor, material and equipment to repair sewer break 5 feet deep in accordance with the provisions of the Authority’s General Bond Resolution...” be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted “yes”.

It was moved by Gana and seconded by Silva that Resolution No. 2013-123, “A Resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in the amount of \$1,325.28 to EJ USA, Inc. for 12 sets of Model 1565Z frames and “S” covers in accordance with the provisions of the Authority’s General Bond Resolution...” be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted “yes”.

It was moved by Gana and seconded by Silva that Resolution No. 2013-124, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$1,273.82...” be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted “yes”.

It was moved by Gana and seconded by Silva that Resolution No. 2013-125, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the

close of Round 146..." be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted "yes".

It was moved by Gana and seconded by Villar that Resolution No. 2013-126, "A Resolution of the Landis Sewerage Authority allocating sewerage capacity for round 146 for commercial classification..." be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted "yes".

It was moved by Gana and seconded by Villar that Resolution No. 2013-127, "A Resolution of the Landis Sewerage Authority authorizing a two year contract for supply and deliver of pebble quicklime chemical to Carmeuse Lime, Inc. in the amount of \$51,246.00..." be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted "yes".

Dennis stated that he was pleased that the price of this contract decreased instead of increased. Tom Merighi asked if there was a bill signed tonight for this product and Dennis told him it was from the previous contract with Greer.

It was moved by Gana and seconded by Silva that Resolution No. 2013-128, "A Resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in the amount of \$4,350.00 to UGST Chemical Feed for two PPS hose pumps, 36GPH float type leak detectors, AC Baldor Motors and 2 blue hoses in accordance with the provisions of the Authority's General Bond Resolution..." be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted "yes".

Prior to passing this resolution, Jose Silva requested that this be moved into last place after the reports because of the possibility of a lengthy discussion. Dennis stated that it usually is the last resolution prior to the reports and committee reports. Jose Silva asked if it could be done after the reports since the discussion would be involved.

It was moved by Gana and seconded by Silva that Resolution No. 2013-129, "A Resolution of the Landis Sewerage Authority authorizing the exclusion of the public from a meeting between the LSA, its general counsel and administrative personnel to discuss matters falling within the attorney client privilege and contract negotiations with the City of Vineland..." be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted "yes".

It was moved by Gana and seconded by Silva that the above resolution for closed session be discussed following the reports and committee reports. Roll call: Villar, Merighi, Gana, Silva and Errickson voted "yes".

Reports:

Executive Director

Dennis Palmer reported that he was at a two day conference on biosolids and sludge and it was very interesting. There were experts from all over the northeast. Special counsel who has been successful in fighting the Right to Farm Act using sludge on farms was also there. This was more for Pennsylvania and Maryland and not New Jersey. The program far exceeded expectations.

The quarterly report was completed and sent to the Mayor and City Council. It was great to give the 20 and 25 year awards tonight. We took a trip to DEP and dropped off the sewer permit for Burns Avenue which is under review at DEP. Hopefully by the next meeting we will come back for authorization to advertise for a bid. There was very attractive bidding for the lime contract which came in below the company that has been serving us for the last several years. This price is less than what we paid two years ago. This is good for the budget.

Field Engineer

Bob Schwarz reported Taco Bell received approval in the allocation round. They have 45 days to pay their connection fees and they can obtain a building permit.

Med Express received our approval and they can begin construction.

Bob stated that he attended a meeting with the City of Vineland on the Burns Avenue Sewer Extension project. The City is attempting to obtain a grant for a portion of the sewer construction costs. LSA is assisting in providing essential information in the grant application process.

Construction work is ongoing on Brewster Road, Landis Avenue and Grant Avenue with proposed paving to be done before school starts in September, 2013.

Bob also stated that he will be attending a pre-construction meeting with the City of Vineland to discuss the paving of Valley Avenue between Chestnut and Landis Avenues.

Solicitor:

Steve Fabietti stated that we approved minutes for Closed Meetings prior to this date as a result of an OPRA request from a gentlemen who has an interest in procedure and the way government entities handle those issues. Other matters are for closed session.

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant

Dennis stated that the farm, in spite of the crabgrass is doing well, however the price of corn has dropped. Last year it was around \$7.30 a bushel and this year it is under \$5.00 a bushel. It could be because more people planted corn this year. We have been getting good prices on the rye and wheat.

We spent a lot of time, as Bob reported, in helping the City obtain a new or an amendment to the EDA grant they got three plus years ago for the water plant on South Lincoln Avenue.

Budget/Finance: No Report

Human Resources

Dennis stated that we are in the midst right now of a posting for a job put on the bulletin board. As we talked before, Clark Shimp will be retiring in a month and many of you will be attending his retirement luncheon. With the reorganization we spoke about at the previous meeting, this was posted and it will close tomorrow. Two employees have applied for the job. As vacancies occur, we will have subsequent positions open.

Public Relations

Dennis stated that we have had lots of press regarding the City of Vineland and we will send a write up to the Grapevine and the Daily Journal regarding the service awards.

Insurance Committee: No Report

Allocations/Administration

Dennis reported that we took action on the Resolution tonight and we are making adjustments and closing out the round.

Chairman Errickson called for the motion for closed session. At 6:25 p.m. it was moved by Gana and seconded by Villar to move into closed session as per Resolution No. 2013-129 authorizing the exclusion of the public from a meeting between the LSA, its general counsel and administrative personnel to discuss matters falling within the attorney client privilege and contract negotiations with the City of Vineland. Roll call: Villar, Merighi, Gana, Silva and Errickson voted "yes".

At 7:27 p.m. it was moved by Gana and seconded by Silva that the open meeting reconvene. Roll call: Villar, Merighi, Gana, Silva and Errickson voted "yes".

It was moved by Gana and seconded by Silva that the proposed letter to the Mayor and Council President, City of Vineland be revised by the Solicitor and approved by the Chairman before it is sent. Roll call: Villar, Merighi, Gana, Silva and Errickson voted "yes".

Old Business: None

New Business: Dennis reminded everyone that Clark Shimp is retiring on August 30, 2013 and his retirement luncheon will be at the Authority offices on August 29th at 12 noon.

Adjournment:

At 7:29 p.m. there being no further business to come before the Board, it was moved by Gana and seconded by Silva that the meeting be adjourned. Roll call: Villar, Merighi, Gana, Silva and Errickson voted “yes”.

THE LANDIS SEWERAGE AUTHORITY

FRANCIS A. GANA, Secretary