

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
August 20, 2018

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Villar at 6:00 p.m. The following members were present at roll call: Barse, Errickson and Villar were present. Merighi and Reuben were absent.

The proper notice was given to all members in accordance with the by-laws.

Chairman Villar stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Dennis W. Palmer	Executive Director/Chief Engineer
	Robert A. Schwarz	Field Engineer
	Nicole Curio	Solicitor
	Anthony Tobolski	Engineering/Construction Technician
	Carol A. Ricci	Executive Assistant
	William Quigley	Assistant Superintendent, Maintenance
	Jeanette Quigley	

It was moved by Errickson and seconded by Barse that the reading of the minutes of the regular meeting held on August 6, 2018 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Errickson and Villar voted “yes”.

A 30-year service award was presented to William Quigley by Executive Director Dennis Palmer and Chairman Carlos Villar.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2018-78, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$76,172.60”, be adopted. Roll call: Barse, Errickson and Villar voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018-79, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$302,196.96”, be adopted. Roll call: Barse, Errickson and Villar voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018–80, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Errickson and Villar voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018-81 “A Resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in the amount of \$10,687.19 to Garrison Enterprise, Inc. for labor, material and equipment to repair a broken 8-inch force main at 596 North West Boulevard on June 27, 2018 in accordance with the provisions of the Authority’s General Bond Resolution...” be adopted. Roll call: Errickson and Villar voted “yes”. Barse abstained.

It was moved by Errickson and seconded by Barse that Resolution No. 2018-82, “A Resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in the amount of \$51,246.60 to Perna Finnigan, Inc. for material, equipment, labor and traffic control to replace a failed section of 15 inch sewer main on 323 W. Chestnut Avenue on June 4th and 5th, 2018 in accordance with the provisions of the Authority’s General Bond Resolution...” be adopted. Roll call: Barse, Errickson and Villar voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018–83, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$1,946.50...” be adopted. Roll call: Barse, Errickson and Villar voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018-84, “A Resolution of the Landis Sewerage Authority the Executive Director to award a contract to Mobile Dredging & Video Pipe, Inc. in the amount of \$596,967.00 for the slip lining of sanitary sewer pipelines in the Vineland Industrial Park North and North Delsea Drive area...” be adopted. Roll call: Barse, Errickson and Villar voted “yes”.

Chairman Villar asked if we should discuss it and Dennis Palmer stated that we’ve worked on about 355 feet and that was almost a \$100,000. Here we’re going to do well over 5,000 feet for this amount. We’ll get in there and line the old asbestos cement. It was used in the 60’s and 70’s and it’s not a great structural material and not good against chemicals in an industrial park. We have two collapses there and this was also bid around night work. The price may reflect a little more because of that. The industrial park traffic is busy between trucks, tractor trailers, straight rigs as well as all of the employees. It’s a big project and will line all of the lines and work on the laterals because it’s so deep the

lines that goes towards the buildings will be lined as well. We don't want to dig in that deep wet area. We will have to do it one more time for a repair but this is a nightmare to work up there because it's deep and there's a lot of water with running sand. It will give structural integrity to the pipe and it will make it chemically resistant too.

It was moved by Errickson and seconded by Barse that Resolution No. 2018-85, "A Resolution of the Landis Sewerage authority authorizing a contract for supply and delivery of sodium hypochlorite..." be adopted. Roll call: Barse, Errickson and Villar voted "yes".

It was moved by Errickson and seconded by Barse that Resolution No. 2018-86, "A Resolution of the Landis Sewerage Authority authorizing a contract for the supply and delivery of liquid polymer..." be adopted. Roll call: Barse, Errickson and Villar voted "yes".

Reports:

Executive Director

Dennis Palmer reported that we took action tonight on the two chemical supplies that keep the plant running. They take the solids and make them thicker and they are also for disinfection. The contract for the industrial is something that Anthony and Bob had worked on for the last couple of months.

We had a conference call with the contractor dealing with an issue on the aeration piping. We may come back with a change order. When the design is done it's somewhat generic and we bid around three manufacturers and one of them is saying that the air flow rates will be too high if we use a 6-inch pipe and there will have to be two of them on the aeration system. We're working out what that will amount to.

We have a lot of work on site as far as the gas line being completed and right now the major work that is going on is demo. They have been in one of the equalization tanks and the pipe and headers have been removed and on top of the aeration deck they are working on disconnecting the motors, the mixers and the gear boxes. In the near future, you will see an interlocal service agreement with Atlantic County since they want to purchase some of our gear boxes for spare parts. These gear boxes are very expensive and not easy to get ahold of. There have been several meetings with the contractor on requests for information on the project and with the engineer as well.

Field Engineer

Bob Schwarz reported that the Ramada Inn Pump Station sewer improvement project is progressing well. The gravity pipe should be complete on Landis Avenue this week and the force main work is scheduled for next week.

Also, we are reviewing a project on Butler Avenue east of Delsea Drive for sewer installation.

Bob also stated that the Truck Wash on Garden Road near Route 55 intends to resume construction of the sanitary sewer line in the near future. They have to cross DeMarco Drive and Garden Road.

Solicitor: No Report

Chairman: No Report

Dennis stated that Bernie Kirkland has been an inspector for 18 years consistently for one engineering firm. He has knowledge, a good attitude and personality and he will be an asset to the Authority as we move into the future.

Issues and Correspondence: It was moved by Errickson and seconded by Barse that the Executive Director be authorized to hire Bernard Kirkland as an Engineering Construction Technician at a starting salary of \$77,000. Roll call: Barse, Errickson and Villar voted "yes".

Committee Reports:

Engineering/Plant:

Dennis Palmer reported that we will have a fourth contract. We have Ramada, the Treatment Plant, Sears. Sears is moving along and the pipeline work is basically all done. They have moved out of the old force main into the new force main last week. It was another asbestos cement pipe built in 1950 and it was due. Oak Road, in the future, has the same pipe and we're looking at that. On the Ramada Pump Station, we had proposals today and a conference call with our engineer, the contractor is also suggesting coming down Mill Road with a new force main which will be done with directional boring. It will be three pits rather than ripping up the whole road. We want to make sure there is a credit associated and that the Authority gets a fair contract from the contractor. It will be better for traffic. We had bid this and laid it out with the anticipation that this work would be done before the school buses are running and it's not going to happen since they are still working on Landis Avenue. Directional bore would be a benefit with a lot less disturbance and opening in the road.

We worked a couple of things out with the contractor for the plant and finally we are still working and we should have it shortly is the cleaning of the digester. We're trying to work out where the contractor is treated fairly and we get a fair price. It's a little hard to get your arms around it. It's better now because the tank is drained and you can look in the hatch and we're also looking to do some cost savings where we'll pay directly the landfill costs when it's taken there. If the contractor is getting paid he'll mark it up. There

are several other things we're doing in house with some pumps we purchased and we'll be installing them.

Budget/Finance:

Perry Barse reported that income is approximately \$561,403 or 9.2% over budget as of July 31st. The large overage is due to the connection fee payment in January 2018 from Advance Pierre of approximately \$260,000. Expenses are approximately \$115,806 or 1.9% under budget as of July 31st. Accounts receivables increased approximately \$28,677.

Dennis stated that we work on an accrual basis. Also, I want to report that the lien letters are going out. There are around 1,000. It's a little bit better. The credit cards help. The letters go out first and another letter stating their names will be in the newspaper. When it's in the newspaper we cut out the add and mail it to the person. It's a constant ratcheting down which brings it down to about 300. It's usually a year and a half plus when you are approaching \$500 or \$600 or more particularly in some of the commercial cases.

We're pulling together numbers for the budget and next year and dealing with the yearly capital budget.

Human Resources

Dennis stated that we have Bernie coming in, we have a new SSE in the collection and we have a retirement at the end of the month with one of those personnel. We've brought the new electrician in this year. We're moving along and building a team for another 10 or 20 years of quality personnel.

Public Relations:

Dennis passed wood samples around stating how we raise our trees which have been fertilized with our sludge. It's southern yellow pine and it will have a timber value about 20 years from now for whatever it will cost at that time. Timber can be used for plywood, telephone poles and other items.

There was a copy of a check in your package for \$500 from the Outdoor Alliance. We continue to deal with the mini-grants. This is a donation for the "Hack and Squirt". We have the trees and we put the pesticide in the tree. We received another mini grant for the blue birds. We had 58 young out of 60 eggs. We're building alliances with different groups. The habitat continues to gain new friends.

Carlos Villar asked if the wild cats are attacking the quail population in the area since that is one of the reasons the population has dropped. Dennis stated yes and no. One of our staff members is a trapper and he traps racoons, fox, coyotes and occasionally those cats

end up there too. They can be worse than the hawks since the birds will run under cover in the hedgerows. The cat isn't going to stop but the hawks can't get in there.

Dennis stated that the State is putting money into getting birds from Arkansas to bring them back and they are looking at eight or nine sites.

Insurance Committee: No Report

Allocations/Administration:

Dennis stated that the law has been signed by the Governor to change connection fees and how they are charged. It's now totally legal to charge an extra connection fee if there's a change in use or an increase in use by 15%. We go by the contract and if the contract provides a flow increase or change you would have to come back for it. Now it's very clear. It also makes all affordable housing that is publicly owned, non-profit and for profit, all get a 50% reduction in their connection fee. Many Authorities don't do what we do and that is if you have capacity we always treated that the capacity ran with the property. Many Authorities and out water utility in town, if you haven't used it in two years they say it's gone and you have to buy it over again. A portion of the NJ Builders Association are going in and buying five story warehouses and they would get that credit on whatever expansion they would do and we wanted that to be changed to change in use or substantially change the change in use and you would pay an additional connection fee. Everyone is going to have to give credits. We already do this. Builders like the plan we had because we gave them the information. The bill was signed last week by the Governor. We'll eventually have to go back and revisit our rules and regulations and bring them into compliance with the new law.

Old Business: None

New Business: None

Adjournment:

At 6:29 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Errickson and Villar voted "yes".

THE LANDIS SEWERAGE AUTHORITY

G. STEVEN ERRICKSON, Secretary