

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
August 19, 2019

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Villar and Reuben were present. Errickson was absent.

Dennis stated that Commissioner Errickson is out of state on vacation.

Perry Barse stated that on the news school districts are actually not unhappy that they do not recite the pledge of allegiance because they want to express their individuality and this is a sad state of affairs.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Anthony Tobolski	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by and Villar seconded by Barse that the reading of the minutes of the regular meeting held on August 5, 2019 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar and Reuben voted "yes".

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Villar and seconded by Barse that Resolution No. 2019-73, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving

Payroll Account.... \$76,629.80”, be adopted. Roll call: Barse, Merighi, Villar and Reuben voted “yes”.

It was moved by Villar and seconded by Barse that Resolution No. 2019-74, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$370,176.28”, be adopted. Roll call: Barse, Merighi, Villar and Reuben voted “yes”.

It was moved by Villar and seconded by Barse that Resolution No. 2019 -75, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Merighi, Villar and Reuben voted “yes”.

It was moved by Villar and seconded by Barse that Resolution No. 2019 – 76, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to award Contract No. 6 to South State, Inc. in the amount of \$898,761.50 for Sanitary Sewer System Improvements...” be adopted. Roll call: Barse, Merighi, Villar and Reuben voted “yes”.

It was moved by Villar and seconded by Barse that Resolution No. 2019-77, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to award a contract to Arthur R. Henry, Inc. in the amount of \$288,710.00 for trench restoration on Chimes Terrace, East Crescent Drive and West Crescent Drive...” be adopted. Roll call: Barse, Merighi, Villar and Reuben voted “yes”.

It was moved by Villar and seconded by Barse that Resolution No. 2019-78, “A Resolution of the Landis Sewerage Authority authorizing a Shared Services Agreement between and among County of Cumberland, Cumberland County Improvement Authority and the Landis Sewerage Authority...” be adopted. Roll call: Barse, Merighi, Villar and Reuben voted “yes”.

It was moved by Villar and seconded by Barse that Resolution No. 2019-79, “A Resolution of the Landis Sewerage Authority authorizing final quantities pay request for the project known as Ramada Pump Station and Force Main Improvements (Contract No. 2) ...”, be adopted. Roll call: Barse, Merighi, Villar and Reuben voted “yes”.

It was moved by Villar and seconded by Barse that Resolution No. 2019-80, “A Resolution of the Landis Sewerage Authority authorizing the execution of a second amendment to the Letter of Intent concerning the Liquefied Natural Gas Project...”, be adopted. Roll call: Barse, Merighi, Villar and Reuben voted “yes”.

Reports:

Executive Director:

Dennis Palmer reported in reference to the Resolution for South State, they came in two days after the bid opening, looking at other people's numbers, making sure they were comfortable with the engineer's estimate. We also explained that there are a couple of more difficult work locations, those being the work on Gallagher Drive fixing that job from a year and a half ago as well as a deep wet spot by Brookhaven Pump Station. They seemed comfortable with their price and line items. They were concerned because they left almost \$300,000 on the table to the second low bidder.

The second resolution had two bidders on the paving work. They were within \$30,000 of each other and the bidding was pretty tight. The shared services agreement is for the SPCA facility. All three copies need to be signed and there are three copies for the natural gas project.

Final quantities close out the Ramada job. There are \$11,000 in liquidated damages for them running late. The last resolution Steve will speak about.

In your packages there were letters to Casa Di Bertacchi that their discharge was totally unacceptable. Since those letters went out, we received an email that they had a power outage in one of the controllers. We want to see a report and also when you have a piece of equipment that is not operable, shut down and hold it in the tank.

Last week we went to DEP and dropped off the Treatment Works Approval for the sewer permit for the SPCA project.

Joe Reuben asked who puts the SPCA project out to bid and Dennis stated that we do. Under the agreement, we will be the managing agency. We will put it out to bid, do the inspection services. This is a week's worth of work. We need to get the station in, wired and piped up with about two days' worth of drilling. It will be a fairly quick job. It's getting the area dug, putting in the pumping station and wiring and piping it up. Drilling the force main should be fairly quick. There is probably another days' work of a manhole and a short section of gravity pipe at the end. We will be the lead agency and we will be getting reimbursed. We've already put out the money for the permit. I've sent a copy of the check over to CCIA asking for a reimbursement.

Field Engineer:

Anthony Tobolski reported that the Authority had a request for public sewer on Sheridan Avenue which includes Vineland Court, Joyce Lane and Mildred Lane. We have an estimated price for construction. Anthony also stated that he placed a call to the City Clerk today to get the count for how many buildable lots are involved so we can give a cost per unit.

Solicitor:

Steve Fabietti reported that Dennis just described the action we took on the SPCA agreement. As far as the last item, Resolution 2019-80, which is the SJ Gas project, they had come to us for a second amendment to the Letter of Intent. Dennis and I have worked through this with them. That essentially increases the area that they would be developing from 15 acres up to 28.5 acres utilizing some additional beds as a result of that.

Using the area photo of the Authority, Dennis stated that it was originally these three beds and for safety reasons they need extra beds. We are dealing directly with SJ Gas since the name has been consolidated to one name.

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis stated that we are opening bids tomorrow on a large farm tractor. This is the last item for the farm. It's four-wheel drive, about 180 horse. It's a very large tractor. It compliments the spreader tank that we just went to bid for.

There's a progress meeting this Thursday on the plant. Things have picked up; on No. 1 clarifier, a third blower came in and most of the piping is done now. In the aeration tank they have to put the diffusers in and get the blowers up and running and the motor control centers are in. These were a significant hold-up item. All of the power comes through those motor control centers and that's where all of the switches, breakers, starters, etc. are located. That was a major item that was holding things up.

Budget/Finance:

Tom Merighi reported that income was approximately \$310,721 or 4.97% over budget while expenses are approximately \$109,042 or 1.75% over budget. Accounts receivables decreased approximately \$85,360.

Dennis also reported that expenses are coming together as have some major one-time payments such as pension and insurance payments. Also, the finance committee meeting is next week to go over the Audit. The presentation will be done at the next meeting. Tom Post is working on next year's budget and a request has gone out to all of the operations supervisors to look over the capital budget and what they want to do next year.

The last thing I want to talk about is that the lien notices have gone out. This is the first notice, when that is ineffective then their names go in the paper. Years ago, people asked if we took credit cards. There really wasn't much interest. The credit card is an option as people get lien notices, they come in and use their cards and pay it off. We had, in just a

little over three weeks, \$48,700 in just credit card payments. It's an option helping people to not be put on the lien list and not have a lien put on their house which will then go to tax sale. They can make their own payment plan through their credit cards.

Human Resources

Dennis stated that some of you know that Jennifer Ketcham is leaving us and her last day is Thursday. I put an add on our Facebook page, the Chamber page and we started to reach out and we have some applications we are looking at. With Marge retiring, you've seen in the memo that Marianette is moving up to purchasing agent and for her position we have interviews this week. She will spend more time with Marge on the purchasing side and training the new person.

Public Relations: No Report

Insurance Committee: No Report

Allocations/Administration:

Dennis reported that we talked about an item in your package from AEA on that bill called S-3870. What the bill does is it allows towns to sell the sewer utility without going to referendum. Normally with a referendum it goes through a much more public process. This would allow you to do it just by ordinance which in the first reading would have no public participation and second reading there would be public participation. It really takes the public's voice away if they agree with the town selling their sewer utility because usually what follows is when it is privately owned, the rates go up a lot faster. We go years without a rate increase, but the investor owned water utilities have to return 5% or 8% plus so the AEA is asking all of the different Authorities to do a resolution, and you have a sample, opposing the bill because it takes the public's voice away. They really should have a referendum so there would be a debate and they get to vote at the booth rather than by ordinance.

Perry Barse stated that it's a very dangerous scenario. If that existed, LSA wouldn't be here. Dennis stated that many Authorities are passing a resolution, sending it to their district legislators and sending a copy to AEA. They want to build a book to take back to the sponsor. It's basically sponsored by the large investor owned water utilities. They are the big water utilities. We will bring it up for action at the next meeting.

Old Business: None

New Business:

Dennis stated that the AEA conference in Atlantic City is November 19th and 20th this year.

Adjournment:

At 6:20 p.m. there being no further business to come before the Board, it was moved by Merighi and seconded by Barse that the meeting be adjourned. Roll call: Barse, Merighi, Villar and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary