

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
October 5, 2015

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Merighi at 6:00 p.m. The following members were present at roll call: Barse, Reuben, Errickson, Villar and Merighi were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Merighi stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
Nicole Curio	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Errickson that the reading of the minutes of the regular meeting held on September 21, 2015 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

25 Year Service Awards were presented to Hildegard Krummp and Eugene McClure.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2015-109, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.\$65,462.85”, be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2015-110, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund

Bills...\$131,095.14”, be adopted. Roll call: Barse, Reuben, Errickson, Villar, and Merighi voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2015-111, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the close of Allocation Round 159...” be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi “yes”.

Executive Director

Dennis Palmer reported that at the end of the last week and going into the weekend getting ready for the hurricane, we were lucky it went the way it did. A couple of the tracks that we watched showed that it was coming right for the Delaware Valley so that was good news. It was a good drill, we mobilized the equipment and every time we go through one of these, you find one more thing that needs to be corrected and that was the backup walkie-talkies. We work on a cell system. Our pumping stations come in here by cell technology and we communicate with each other by cell phone instead of radios. It provides more flexibility and the cost up front was low. Just in case the cell towers go down as we found with the derecho, we have a backup radio system. We actually started activating with the Pope since there was some concern from the OEM’s that the phone systems and towers would be overloaded. They actually brought in extra towers. They were up already and charging, getting the pumps and generators ready, getting fuel topped off, fueling the vehicles. There was a meeting last Friday that Bob, Anthony and I attended at City Hall with the Mayor and other department heads to coordinate an effort.

Dennis stated that he had a meeting with Gruccio, Pepper and Nicole was part of the meeting on a personnel issue and I think we resolved that and it doesn’t need to come to the Board at this time.

We went with the City Planner and the City Engineer that is owned by the City to look to tie in to the Authority’s system. I attended a national conference for several days last week, basically looking at equipment and potential vendors, looking at alternative things for our facility. One thing that I found with the screw pump, the big Archimedes screws that we have, it’s carbon steel, center shaft carbon steel on the screws. That company now makes those screws out of stainless. It’s about 30% more but you eliminate the corrosion issue. Stainless isn’t as good against the sand but I think our problems actually, when the paint gets worn off from the sand, we get rust and that destroys them. That may be an option we could look at. There were other items like screws, blowers and pumps that I looked at.

Field Engineer

Robert Schwarz reported that improvements at the intersection of Elmer and Main Road are proceeding on schedule with electrical work being performed this week. Anticipated completion date is November 1, 2015.

Plans are being reviewed for the doctor's office at Main Road and Adams. The City has requested plans of existing LSA sewer line on Landis Avenue between Delsea Drive and Route 55 since they are planning improvements. LSA will respond.

The force main for Vo-Tech was tested successfully.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis stated that he met with both of our engineers at the conference and we discussed that we issued the resolution and we are waiting for the contracts and they are starting to gear up and get manpower together.

Budget/Finance:

Dennis stated that the budget is being worked on and is getting close to finalization.

Human Resources: No Report

Public Relations:

Dennis reported that we have a couple of tours, the City of Bethlehem is coming on Wednesday to look at our receiving station and our co-gen and then we are hosting the South Jersey Water Environment Association here for a mini seminar and also a plant tour the 22nd of October.

Insurance Committee:

Carol Ricci reported that she is hoping for a smooth transition with Allen Associates. It was my suggestion to Rich that I would like to come over and meet the staff to put names and faces together. It was a great meeting. Everything should be in place probably by the 20th of October.

Also, in regards to Safety Committee, we are having Confined Space/LOTO this week and the second session of Blood born Pathogens and Right to Know is next week.

The next insurance due is Worker's Compensation and that is not until the 1st of the year.

Allocations/Administration:

Dennis stated that in allocation we do want to visit adjusting the connection fee. We talked about it earlier. We got the new letter from our Auditor. We might want to pursue that, we haven't done it in a couple of years and it applies only to new users but it is something we should evaluate and probably sit down with the Allocation Committee and see when we would want to implement that.

Old Business: None

New Business:

Dennis reminded the Commissioners that the AEA Conference is in November and they need to respond to Carol as soon as possible if they plan to attend. The first day is pretty light, there's a luncheon, it can be for Commissioners and there is a lot for executive directors and a reception at night and the next day is the conference.

Adjournment:

At 6:15 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted "yes".

THE LANDIS SEWERAGE AUTHORITY

G. STEVEN ERRICKSON, Secretary