

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
November 3, 2014

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Silva at 6:00 p.m. The following members were present at roll call: Reuben, Merighi, Villar, Errickson and Silva were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Silva stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Secretary

It was moved by Errickson and seconded by Reuben that the reading of the minutes of the regular meeting held on October 20, 2014 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Merighi that Resolution No. 2014-141, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.....\$71,728.57”, be adopted. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted “yes”.

It was moved by Errickson and seconded by Villar that Resolution No. 2014-142, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills....\$190,813.25”, be adopted. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted “yes”.

It was moved by Errickson and seconded by Villar that Resolution No. 2014-143, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$2,058.41...” be adopted. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2014-144 authorizing payment from the Construction Fund of certain costs of the system in the amount of \$62,496.50 to Final Touch Paving LLC for paving various sewer trenches on Clover Avenue, McMahon Drive and Brookfield Street between Dante and Hance Bridge Road in accordance with the provisions of the Authority’s General Bond Resolution...” be adopted. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted “yes”.

Executive Director

Dennis Palmer reported that he is working with the Solicitor on a letter to T & W Construction who is the contractor on North Mill Road. The ball is in their court.

DEP was here for a tour last week as part of the re-rating of the plant to a higher capacity and we also had a very large tour today from Rowan University of about 44 students that are student engineers.

Dennis also reminded the Board that we will have two public hearings. One is for rates for the receiving station and other will be on our budget and getting that completed.

Field Engineer

Bob Schwarz reported that final payment for the Burns Avenue Sewer Extension will be on the agenda for the next meeting along with final quantities change orders to reflect as built conditions.

Preliminary design for West Landis Avenue between Mill and Route 55 is being performed in house.

Bob also stated that work is being performed on Wheat Road between Delsea Drive and West Avenue for Dandelion Plaza.

Solicitor:

Steve Fabietti reported that as Dennis mentioned we worked on the issues with T & W Construction that are ongoing. We are also awaiting word from DEP whether they will grant us the adjudicatory hearing on our NJPDES fee appeal and I will advise when I hear back further on that matter.

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant

Dennis Palmer reported that we are doing in house work on the receiving station that continues to move forward and we are also starting in house work on West Landis Avenue on design for the potential of a sewer line going out there.

Budget/Finance:

Dennis reported that at our next meeting we will have the public hearing on our budget as well as on rates for the receiving station.

Human Resources

Dennis stated that a foreman left at the farm. His last day was Friday. We have two employees who have expressed interest in his position and we will start interviewing him and depending on how that shakes out we will be looking to hire someone else at the farm. We need someone with farming and truck driving experience is what we are looking for.

Public Relations:

Dennis reported that he is hoping in about a week or so, we would like to have the paper here since the crane will be here lifting concrete slabs for the receiving station and also a very large hang down pump that will make a nice visual as that gets slipped into its spot on the concrete. Hopefully we can get a little press out of it.

Insurance Committee: No Report

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:05 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Villar that the meeting be adjourned. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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CARLOS VILLAR, Secretary