

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
May 2, 2016

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Merighi at 6:00 p.m. The following members were present at roll call: Barse, Reuben, Errickson and Merighi were present. Villar was absent.

The proper notice was given to all members in accordance with the by-laws.

Chairman Merighi stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
Stephen Barse	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Reuben that the reading of the minutes of the regular meeting held on April 18, 2016 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Reuben, Errickson and Merighi voted "yes".

It was moved by Barse and seconded by Reuben that the reading of the minutes of the closed meeting held on April 18, 2016 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Reuben, Errickson and Merighi voted "yes".

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-49, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving

Payroll Account.....\$72,753.62”, be adopted. Roll call: Barse, Reuben, Errickson and Merighi voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-50, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills....\$230,016.44”, be adopted. Roll call: Barse, Reuben, Errickson and Merighi voted “yes”.

It was moved by Err and seconded by Reuben that Resolution No. 2016-51, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$758.00...” be adopted. Roll call: Barse, Reuben, Errickson and Merighi voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-52, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Commercial Classification...” be adopted. Roll call: Barse, Reuben, Errickson and Merighi voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2016-53, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to execute a Term Sheet and such other documents, agreements and/or certificates for the issuance of debt of the Landis Sewerage Authority...” be adopted. Roll call: Barse, Reuben, Errickson and Merighi voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that last Thursday he was a speaker at Rutgers. There was a large two day conference with approximately 120 participants called “Food Low Carbon Waste to Energy.” There were all kinds of speakers talking about digesters, taking food waste of different types. One was a huge project in Denver making gas line quality gas and also those doing generation. Some were theoretical. Ours was one of the real ones. Some were on financing and there were descriptions and photos of our facility.

We took action tonight on the financing. There were ongoing emails and phone calls throughout the last week or so. This will be part of our package that goes to the Local Finance Board around the week of May 18th. The meeting is somewhere in the first or second week of June. We continue to work on the financing.

We’ve had several personnel issues with Gruccio, Pepper’s office. The Earth Day Poster Contest pictures were in the Grapevine on Wednesday and in the Daily Journal on Friday. The quarterly report is done. The video they did on the solar plant and the receiving station that included Doug Fisher was sent to the Board of Ed person who was the photographer here. If you watch the Board of Ed Channel you may see three minutes and

eighteen seconds of the LSA video on the receiving station and how we are making power.

We have several ongoing commercial applications and we took action on one tonight. The new charter school that is due in mid-May had a \$108,000 connection fee. The VA connection fee was \$19,200 and another one that was \$24,000. Commercial continues but homes, not a one since 2008. We're sitting on hundreds of them as far as approvals go. Some asked for their money back and under our agreements they do not get them back until a new project comes in that is in their same class such as multi family, single family or commercial. Commercial keeps coming in and they are nice ratables but no homes.

Tom Merighi asked if we could see the video and Dennis stated that he would send him the link.

Field Engineer

Bob Schwarz reported that one of our big commercial users will be paying a large allocation/connection fee based on current information on employment

A review of the proposed medical facility for veterans was completed last week and they have paid their connection/allocation fee.

Paving work started on various trench, laterals and settling roads over the sewer trench recently.

Discussions have been ongoing regarding laterals and cleanouts to set guidelines for LSA to be consistent.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence:

Dennis reported that there are none at this time but we will continue to work on the financing. We will continue to keep the finance committee briefed on what is happening and hopefully we can do it by email and not having to call a meeting. The target right now is that the application is May 18th and the Local Finance Board meets on June 8th and I plan to be in attendance. Tom Merighi asked if it was in Trenton and Dennis replied yes. They go through and review it. Ours is a little different and it's exciting and an innovative way to get financing and also savings from not having to need underwriters.

Committee Reports:

Engineering/Plant:

Dennis stated that we continue to discuss with our engineers. As Bob said, he and Anthony have been working with our paving contractor and we did about \$10,000 worth of paving. We have that in our regular budget this year.

Budget/Finance:

Dennis stated that he sent an email to Sandy Forosisky on something that would potentially have an impact on next year's budget. Vineland Kosher had gone up for auction, supposedly it was bought. Whoever bought the plant it was not finalized. There was some interest in the site to re-open it as a non-kosher slaughterhouse which would be great because we would not have the salt coming in that we had previously and the impact on our plant with the sodium and chlorides. I sent an email this afternoon to find out what is happening. The auction was at the end of February or beginning of March and it would be a really nice customer to get back.

Human Resources

Dennis stated that it has been just the activity working with Steve's office. A couple of terminations happened and we are now in the process of filling those positions. There is a posting hanging now for the position and it's mostly for midnight and weekends so there will probably not be a lot of interest in-house so we will probably be going outside for that position.

Public Relations: None

Insurance Committee:

Carol Ricci reported that the numbers for the Commercial Package renewal will be in very shortly and it may be wrapped up by the first meeting in June; if not it will be for the next meeting.

We already have one quote in for the prescription renewal and Allen Associates is coming in tomorrow to meet with me and Dennis to show us what they have come up with for this year.

Allocations/Administration:

Dennis reiterated that we have ongoing commercial activity and as we go on through the financing picture we will talk later in the year about a \$10.00 rate increase potentially in 2017. As the year goes on I have to do an engineer's certification to the Board on the bonds and part of that is our reserve for capital and for repairs and that's getting kind of low at this point. \$10 would give us capital over the next couple of years as we go into significant construction projects and you never know when you are going to get a sinkhole, a line collapse.

Bob stated that on Chestnut Avenue we had a line collapse and it was an emergency repair. There is a need to have funding. The bond has \$500,000 sitting there but it has to sit there. The money above that is the money for ongoing issues that are unforeseen. We want a little more in that cushion.

Old Business: None

New Business:

Dennis stated that we will be sending out information which we just got today which is the President's Gala and we will be taking a table on Thursday, June 2nd.

Adjournment:

At 6:14 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Reuben that the meeting be adjourned. Roll call: Barse, Reuben, Errickson and Merighi voted "yes".

THE LANDIS SEWERAGE AUTHORITY

G. STEVEN ERRICKSON, Secretary