

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
July 7, 2014

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Silva at 6:00 p.m. The following members were present at roll call: Reuben, Merighi, Villar, Errickson and Silva were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Silva stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
Nicole Curio	Solicitor
Carol A. Ricci	Executive Secretary

It was moved by Errickson and seconded by Reuben that the reading of the minutes of the regular meeting held on June 16, 2014 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Reuben, Villar, Errickson and Silva voted "yes". Merighi abstained.

It was moved by Errickson and seconded by Reuben that the reading of the minutes of the closed meeting held on June 16, 2014 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Reuben, Villar, Errickson and Silva voted "yes". Merighi abstained.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Villar that Resolution No. 2014-79, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.....\$91,111.30", be adopted. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted "yes".

It was moved by Errickson and seconded by Reuben that Resolution No. 2014-80, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills...\$173,814.95”, be adopted. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2014-81, “A Resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in the amount of \$4,396.00 to Final Touch Paving for emergency road repair on East Oak Road Services in accordance with the provisions of the Authority’s General Bond Resolution...” be adopted. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that we have been fairly busy on several bids. He and Bob have been working on specifications for bids on paving. Another is for repairs for North Mill Road, which we had previously authorized. We have a motion for the biological enhancer which we will add to help in the production of methane in the digester. We have done a lot of work in the last two weeks for the bio solids handling, the manure project, designing the facility, getting pumps. We got authorization on the pumps but pricing came in for the three pumps together was less than the bid threshold. These will be a direct purchase. We received a notice from PERC and Nicole will talk about that regarding the mediator. Also with the bio solids project, we filed with the DEP for one of the permits for the taking of material and applying it on the ground and we are working on another one to actually construct the facilities. These are all in house projects and covered in engineering as well.

Field Engineer

Bob Schwarz reported that the Burns Avenue Sewer Extension project is substantially completed as of June 20, 2014. Leveling course on Rieck Terrace and Main Road was performed on June 20th. Final Paving is anticipated to be performed between August 15, 2014 and September 1, 2014. Letters to instruct potential beneficial users were sent out June 25, 2014.

Bid specifications and plans for Mill Road and Gallagher Drive will be advertised this week as well as specifications for paving various trenches and seal coating of existing asphalt pavement. Bids are due toward the end of July.

Bob also reported that we are working with the County to repair road settlement on Oak Road between East Avenue and Valley Avenue.

Bob stated that he attended an Emergency Management on Friday, June 27, 2014.

Solicitor:

Nicole Curio reported that last week the Authority received its invoice for the annual Pollutant Discharge Elimination System Permit Fee which was increased by \$105,000. The invoice was transmitted by DEP letter dated June 27th which sets the Authority's appeal deadline at July 26th. Dennis and Steve have begun working on the issues to be presented in a letter of appeal which we will file with the DEP. We requested a re-calculation of that fee.

Also the Green Energy Power Purchase Agreement which was discussed at the first meeting in June. Dennis discussed the potential for Green Energy Power Purchase Agreement which involves a new method of growing and harvesting and processing duckweed into a fuel and gas to run a generator for power production. Steve and Dennis are also working on the bidding parameters for that project to assist Dennis in constructing a bid package.

We have one personnel matter which are continuing to work on which will be the subject of closed session and we have one other item regarding collective bargaining negotiations which will be discussed in a future closed session. To bring you up to date, we have filed for impasse and finally PERC has assigned a mediator to the case who has reached out to us with some dates for mediation in August. We have responded with two dates and hopefully we will get it from the Teamsters as well.

Chairman: No Report

Issues and Correspondence:

Dennis stated that we have a motion to advertise for bids for the biological enhancer and I also would like to note that the funding for one year of that is through the grant through the Department of Agriculture or the manure project. Manure by itself does not have a lot of energy as far as making gas and by this product being added to it, it will generate more gas.

It was moved by Errickson and seconded by Villar that authorization be given to the Executive Director to advertise for bids for the biological enhancer for methane production. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted "yes"

Committee Reports:

Engineering/Plant

Dennis stated that we are doing a lot of projects in house and the manure project can be writing a new page in history in handling food processing and waste. The process also includes the State funding the building of a co-op from a marketing standing, they would

love to get fats, oils, grease and manure from areas such as Salem County. It would be located here so we would have to work out some sort of insurance coverage for someone being on our property who is not our employee. We would set him up with a cubicle; they would bring their own laptop and cell phone. Dennis stated that it is going to be exciting and it is going to be an interesting project. We are also looking to do a project with Youth Corps which is a program funded through the County or State where they have students up to young adults to do different projects. We are looking to have them here later this month to help plant the hedge row that is part of the quail project. We are trying to get some interest from the newspaper to cover it as well.

Budget/Finance: No Report

Human Resources

Dennis reported that a number of the new employees are either completing their 90 day or are at the 90 day point.

Public Relations:

Dennis stated that we are trying to encourage the newspaper to cover the Youth Corps doing work on the quail project.

Insurance Committee:

Carol Ricci reported that all property and casualty policies are bound over and in effect as of midnight, June 30, 2014.

Allocations/Administration

Dennis stated that we have different projects coming in or interest in projects. The Vo-Tech School submitted their plans and we are working on our comments on that project which will be a good connection fee. They still owe us some information to staff and student count. Also the Armory is looking to do an expansion and there will be additional funds there. We have been charging for the weekly but not the weekend and they should be counted towards the sewer fee as well.

Old Business: None

New Business: None

Adjournment:

At 6:12 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Merighi that the meeting be adjourned. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary