

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
June 6, 2011

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Errickson, Gana, Silva, Galetto and Reuben.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Dennis W. Palmer	Executive Director/Chief Engineer
	A. Steven Fabietti	Solicitor
	Robert A. Schwarz	Field Engineer
	Maureen J. DePasquale	Executive Secretary

It was moved by Gana and seconded by Galetto that the reading of the minutes of the regular meeting held on May 16, 2011, be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

The Chairman asked if there were any general public comments or comments on the proposed Resolutions.

It was moved by Gana and seconded by Galetto that Resolution No. 2011-76, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account...\$91,496.57", be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Errickson and seconded by Galetto that Resolution No. 2011-77, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills... \$152,465.00", be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Gana and seconded by Silva that Resolution No. 2011-78, "Landis Sewerage Authority Resolution Adopting an Anti-Nepotism Policy", be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Errickson and seconded by Silva that Resolution No. 2011-79, "A resolution authorizing award of contract to Vacuum Sales, Inc. for purchase of a skid mounted high pressure water jetter", be adopted. Dennis advised that he reviewed the bids with the Solicitor and the staff and determined that the apparent low bidder bid a substitute that was not an equal product. Our specifications called for a much lighter weight unit to be mounted on the truck body. Bigger is not better in this case because the jetter would use more water and because it is heavier would cost more in gas to run the truck. They also did not include a list of accessories. It was determined that the apparent low bidder was unresponsive and therefore we awarded the contract to the second lowest bidder. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Gana and seconded by Galetto that Resolution No. 2011-80, "A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution ...Garrison Enterprise, Inc. \$8,209.28 to replace laterals at 719 South Valley Avenue and 52 Columbia Avenue", be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Gana and seconded by Errickson that Resolution No. 2011-81, "A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Kraft Power Corporation \$24,706.00 to repair pistons on cogeneration unit", be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Gana and seconded by Errickson that Resolution No. 2011-82, "A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...DEJANA Truck & Utility Equipment Company, Inc. \$4,395.00 for a heavy duty toolbox for F-450 Ford", be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Gana and seconded by Galetto that Resolution No. 2011-83, "A resolution summarizing allocation activity through the close of Allocation Round 132", be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Gana and seconded by Errickson that Resolution No. 2011-84, "A resolution authorizing the exclusion of the public from a meeting between the Landis Sewerage Authority, its general counsel and administrative personnel to discuss Foxmoor

at Newfield Litigation”, be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

At 6:07 p.m. the Board went into executive session.

At 6:30 p.m., it was moved by Errickson and seconded by Galetto that the open meeting be reconvened. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

Dennis Palmer reported that the Wastewater Management Plan was approved. LSA has been trying to get this approved for 19 years. In 1995 a plan was poorly done. Bob Brewer and he went to DEP in Trenton and were told that they have not looked at our plan. DEP officials said that a lot of changes occurred since the plan was done and they wanted the plan re-done. In 1999 DEP held our plan hostage for 11 months until new rules came out. Our plan is very specific to certain approved areas and we cannot provide service unless it is in an approved area.

Dennis advised that we had been placed under a sewer moratorium in 1993 because the pump station did not have enough capacity and in the mid 1980's both the City and LSA were placed under a moratorium because the ground water was contaminated. Dennis said that when he came to the Authority in 1993 his goal was to make sure that we were not placed under a sewer moratorium. LSA has already spent over \$150,000 getting this plan done and Dennis said that he advised Stan Chilson to start working on his final change order. Dennis said that he, Kathleen Hicks, Steven Kehs and Bob Brewer have all worked together on this very long and frustrating project.

Dennis advised the commissioners that he was elected to the National Water Enforcement Association.

Dennis advised that since the 2006 and 2007 budget, accounts receivables have grown by \$500,000. Our bond covenants require 110% and having a half million dollars out in receivables impacts our formula. Dennis advised that our debt service increased by \$200,000 and an approximate 2% rate increase would be in line with the Governor. Dennis advised that he will meet with the Finance Committee and the auditor on Wednesday for the exit audit meeting.

Dennis advised that we moved ahead with adopting the Anti-Nepotism Policy tonight and it will be added to the Personnel Manual.

Dennis reported that 75 4-H Ambassadors toured the plant and that he brought 8 boy scouts on a Saturday to tour the plant and solar fields. Dennis said that work is continuing on the solar panels and a lot of materials have been delivered.

Bob Schwarz reported that a defective lateral was repaired on an emergency basis at a duplex at 813 East Chestnut Avenue on Sunday, May 29th due to health concerns. Bob also

reported that the Golden Corral Restaurant will resume installation of sewer mains on Wednesday, June 8th.

Bob advised that he attended a pre-construction meeting on Thursday, June 2nd at the County Engineer's office regarding traffic signal upgrades at various locations where LSA has existing force mains.

In response to Mr. Gana, Bob advised that we made sure that the line was cleaned before they started the Marketplace project on Landis Avenue. They are all gravity lines and they have a 3,000 gallon grease trap. Bob said that they have not had any problems.

Steve Fabietti reported that he had nothing further than what was discussed in closed session.

It was moved by Errickson and seconded by Galetto to accept the reports of the Executive Director, Field Engineer, Solicitor and Chairman. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

Engineering/Plant Committee – Dennis said we are doing some work in house. Dennis said the Farm guys get paid straight time being farm workers. He wants the plant guys to try to eliminate planned overtime. Dennis said the new tractor is good and the guys love it.

Budget & Finance Committee – Dennis advised that a Finance Committee meeting is planned for Wednesday to review the audit with Steve Testa.

Human Resource Committee – Dennis advised that one of the guys at the farm moved up from driving the tractor to the Ag-gator and will get a 50 cent an hour increase in salary. Dennis also advised that he is working with Gruccio Pepper on a grievance filed by the union.

Public Relations Committee – Dennis advised that he is meeting with Kristi Funderburk of the Daily Journal to talk about the wastewater management plan and the steps that the Authority has taken for transparency.

Insurance Committee – Dennis advised that he had sent a memo on pricing for insurance to the commissioners and advised that Carol Ricci will be at the next board meeting. After Statewide Insurance (JIF) made us an offer of \$3,000.00 more they basically told us that if we don't give them our property and casualty insurance then they will no longer provide us with workers' compensation insurance. Dennis said that JIF has a large umbrella and he isn't comfortable with that amount of exposure. Dennis advised that our experience with workers' compensation is a good number.

Dennis advised that the Anti-Nepotism Policy will be incorporated into the Personnel Manual.

It was moved by Gana and seconded by Galetto that the Committee Reports be approved and accepted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

At 6:55 p. m., there being no further business to come before the Board, it was moved by Gana and seconded by Errickson that the meeting be adjourned. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

FRANCIS A. GANA, SECRETARY