

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
February 7, 2011

The regular meeting of the Landis Sewerage Authority was called to order by the Acting Chairman, Solicitor A. Steven Fabietti at 6:00 p.m.

The proper notice was given to all members in accordance with the by-laws.

Acting Chairman, A. Steven Fabietti stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

The following members were present at roll call: Errickson, Gana, Silva and Reuben.
Absent: Galetto (Mr. Galetto's wife was ill)

Also present:	A. Steven Fabietti	Solicitor
	Robert A. Schwarz	Field Engineer
	Maureen J. DePasquale	Executive Secretary

Absent:	Dennis W. Palmer	Executive Director/Chief Engineer
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Steve Fabietti administered the Oath of Office to Jose Silva, Jr.

The Solicitor, as Acting Chairman, asked for a motion to open nominations for the election of a slate of officers for the next ensuing year as follows:

Chairman:	Joseph Reuben
Vice Chairman:	Peter Galetto, Sr.
Secretary:	Francis Gana
Treasurer:	G. Steven Errickson
Assistant Secretary and Assistant Treasurer:	Jose Silva

It was moved by Gana and seconded by Errickson that the above slate of officers be nominated. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

The Solicitor asks if there are any other nominations. There being no further nominations, the Solicitor announced that he would entertain a motion that nominations be closed.

It was moved by Errickson and seconded by Gana that the nominations be closed and the slate of officers be elected. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

Absent: Galetto

It was moved by Gana and seconded by Errickson that the following committee assignments be established for the year 2011 as recommended by Chairman Reuben:

Engineering/Plant.....	Peter Galetto and Joseph Reuben
Budget/Finance.....	Peter Galetto and Joseph Reuben
Human Resources.....	Francis Gana and G. Steven Errickson
Public Relations.....	Jose Silva and Francis Gana
Insurance.....	Jose Silva and G. Steven Errickson
Allocation/Administration.....	Peter Galetto and Jose Silva
Legal.....	Peter Galetto and Francis Gana

Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

It was moved by Gana and seconded by Errickson that the reading of the minutes of the regular meeting held on January 18, 2011, be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Errickson, Gana and Reuben voted "yes". Absent: Galetto; Abstained: Silva

The Chairman asked if there were any general public comments or comments on the proposed Resolutions.

It was moved by Gana and seconded by Errickson that Resolution No. 2010-15, "A resolution confirming that Joseph Reuben be elected Chairman, Peter Galetto, Sr., Vice Chairman, Francis A. Gana, Secretary, G. Steven Errickson, Treasurer, Jose Silva, Assistant Secretary and Assistant Treasurer of the Authority for the ensuing year", be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

It was moved by Gana and seconded by Errickson that Resolution No. 2011-16, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account...\$88,695.69", be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

It was moved by Gana and seconded by Errickson that Resolution No. 2011-17, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills... \$302,646.77", be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

It was moved by Errickson and seconded by Gana that Resolution No. 2011-18, “A resolution authorizing the award of a non-fair and open contract for Auditing Services with Romano, Hearing, Testa & Knorr, CPA for the period February 8, 2011 to February 7, 2012”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

It was moved by Gana and seconded by Errickson that Resolution No. 2011-19, “A resolution authorizing the award of a non-fair and open contract for a Solicitor and Legal Services for the period February 8, 2011 to February 7, 2012”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

It was moved by Errickson and seconded by Gana that Resolution No. 2011-20, “A resolution authorizing an Agreement for the services of Cumberland Advisors/ Cumberland Consulting as Financial Advisor from February 8, 2011 to February 7, 2012”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

It was moved by Gana and seconded by Errickson that Resolution No. 2011-21, “A resolution authorizing a contract for an Employee Assistance/Alcoholism Program with the Southwest Council, Inc.”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

It was moved by Errickson and seconded by Gana that Resolution No. 2011-22, “A resolution designating the official newspapers”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

It was moved by Gana and seconded by Errickson that Resolution No. 2011-23, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...County of Cumberland \$23,152.46 reimbursement of NJDEP Wastewater Management Plan grant payment”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

It was moved by Errickson and seconded by Gana that Resolution No. 2011-24, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...CET Engineering \$438.90 for Lincoln Avenue pump station air quality”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

It was moved by Errickson and seconded by Gana that Resolution No. 2011-25, “A resolution summarizing allocation activity through the close of Allocation Round 130”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

It was moved by Gana and seconded by Errickson that Resolution No. 2011-26, “A resolution allocating sewerage capacity for Round 131 for Commercial Classification”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

It was moved by Errickson and seconded by Gana that Resolution No. 2011-27, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...East Jordan, Inc. \$430.14 for three cast iron manhole covers for Borough Sewer System”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

Bob Schwarz reported that we were notified today that the Executive Director would be out sick tonight. Bob reported that a grease trap and a 6 inch diameter lateral were installed at the location of the former Newberry's Store and they plan to open in April or May. Bob also reported on the status of the Oxford Street project and the outstanding easement issues regarding rehabilitation of the sewer line. Bob advised that he sent a letter to the contractor (Entech) giving them ten days to give us a work schedule or we will terminate their contract. Bob advised that we want to make sure that we follow proper procedures in notifying them and we will meet with them to find out their position. In response to Errickson, Bob advised that the pipe has no bottom and the contractor doesn't want to take responsibility of trying to reline the pipe.

Bob also advised that a couple of manholes were hit with snow plows and they need to be adjusted. Bob advised that the work on the Plum Street pump station is progressing. Bob also reminded the board that the AEA Conference is March 8 and 9th. In response to Mr. Gana, Bob advised that we have not heard anything yet on Vineland Kosher Poultry and that he thinks it will take time to find someone.

Steve Fabietti reported that he reviewed the new sublease on Part 2 of the Solar Project and we were contacted last week by the new company and they want the Authority to sign an Estoppel Certificate. Steve said before we move forward with this he needs more information and he will review this with Dennis. Steve advised that our Agreement is with the City of Vineland. The City of Vineland went out for an RFP and Community Energy was the successful bidder on it. Steve said that he should have something by the next board meeting.

It was moved by Gana and seconded by Errickson to accept the reports of the Field Engineer, Solicitor and Chairman. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

It was moved by Gana and seconded by Errickson that the Executive Director be authorized to advertise for bids for repairs to Archimedes screw and Maintenance for

Cogeneration Plant. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

It was moved by Gana and seconded by Errickson that the Executive Director be authorized to purchase a Ford F450 Flatbed Truck under State Contract. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

Human Resources: Bob Schwarz advised that one of the farm workers will move into the open position at the plant and the position for a farm worker was posted at the LSA office.

It was moved by Gana and seconded by Errickson that the Committee Reports be approved and accepted. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

At 6:23 p. m., there being no further business to come before the Board, it was moved by Gana and seconded by Errickson that the meeting be adjourned. Roll call: Errickson, Gana, Silva and Reuben voted "yes". Absent: Galetto

THE LANDIS SEWERAGE AUTHORITY

FRANCIS GANA, SECRETARY