

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
November 21, 2011

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Errickson, Gana, Silva and Reuben.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Dennis W. Palmer	Executive Director/Chief Engineer
	A. Steven Fabietti	Solicitor
	Robert A. Schwarz	Field Engineer
	Maureen J. DePasquale	Executive Secretary
	Thomas J. Post	Business Manager

It was moved by Gana and seconded by Errickson that the reading of the minutes of the regular meeting held on November 7, 2011, be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

At 6:02 p.m., it was moved by Gana and seconded by Errickson that the Public Hearing on the 2012 Budget be opened. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

Dennis Palmer, the Executive Director of the Landis Sewerage Authority and the Hearing Officer for the Public Hearing, advised that the Public Hearing on the 2012 Budget was properly advertised and published in the October 21, 2011 newspaper. D. Palmer advised that the 2012 budget was introduced by Resolution No. 2011-159 on October 17, 2011. Dennis advised that we are still waiting for the state certification.

Dennis advised that we had a decrease of 0.8% or \$80,000 for a total 2012 budget of \$9,570,000. Dennis said that we had a decrease associated with administrative expense that is down \$22,000 or 4%. The budget includes an annual capital funding of \$77,000,

slightly more by \$500 than 2011. The user rate for 2012 will be the same reflecting the approximately 3% increase adopted mid-year.

Dennis advised that he and Tom met with the Budget and Finance Committee. Dennis said that Tom did a good job putting together everything for that meeting and also for tonight's presentation.

Tom Post checked to see if any cars were coming down the road. Dennis noted that no one wishing to speak at the public hearing was present and recommended that the public hearing be closed.

At 6:05 p.m., it was moved by Gana and seconded by Silva that the Public Hearing on the 2012 Budget be closed. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

The Chairman asked if there were any general public comments or comments on the proposed Resolutions.

It was moved by Gana and seconded by Silva that Resolution No. 2011-173, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account...\$89,606.50", be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2011-174, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills... \$211,775.78", be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Gana and seconded by Silva that Resolution No. 2011-175, "A resolution concerning the Landis Sewerage Authority Allocation Policy, Administrative Review and Emergency Repair Cost Reimbursements", be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Gana and seconded by Silva that Resolution No. 2011-176, "A resolution authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$ 1,606.35", be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2011-177, "A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Deltronics Corporation \$3,146.00 overhaul pump #2 Brewster

and Landis Pump Station”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Errickson and seconded by Silva that Resolution No. 2011-178, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Ace Plumbing Supply, Inc. \$8,261.19 pipe and fittings for Aeration Basin diffuser project”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

Dennis Palmer reported that tonight we adopted a fee schedule for reimbursements to the Authority from developers for their projects and from any contractor who causes damage to our laterals. Dennis advised that we have some bills ready to send out.

Dennis reported that we received a notice for Meredith Farms of In Rem foreclosure of tax lien titles and he referred it to Steve Fabietti. Steve Fabietti advised that several years ago there were judgment liens that existed against the owner of Meredith Farms for unpaid real estate taxes and they are doing this to make sure if there is a claim. Steve said that we have to confirm by letter to make sure that our lien is included. Steve said that was the purpose of this proceeding.

Dennis advised that he forwarded information on Rudy's Airport litigation to the Board and Solicitor for their review. Dennis also advised that liens being filed against our property for the Solar One Phase Two project are taking up our time and Steve Fabietti's time and resources. We are meeting Wednesday with both the electric utility and Constellation Energy to find out why we are getting these liens.

Dennis also reported that this is our first experience with FEMA. We will be getting reimbursed for overtime cost, fuel and the generator running time, extra electrical cost and one of our variable speed drive pumps burned up and failed. We are trying to get reimbursed for between \$10,000.00 and \$18,000.00. We are scheduled to have our third meeting with FEMA.

Bob Schwarz reported that they started working on installing sewers for residential homes at Dante and Venezia. Bob also advised that a meeting is scheduled on Wednesday, November 23, 2011 with the contractor for Chick-fil-A at Cumberland Mall to discuss the connection point for the proposed sewer line. Bob advised that the third building is under construction at the Oak Road Townhouses Condominium Project. There are 6 units in each building. Bob reported on a sewer back up at 2009 East Oak Road that required cleaning services.

Steve Fabietti reported that he received notice last week that the union has withdrawn its demand for arbitration on an issue dealing with re-scheduling holidays. Steve also advised

that a motion is scheduled for next Friday on the Newfield litigation. It will be the same judge and basically the same circumstances.

It was moved by Gana and seconded by Silva to accept the reports of the Executive Director, Field Engineer, Solicitor and Chairman. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

Engineering/Plant Committee – Dennis Palmer reported that the aeration project is a nice job that they are doing in-house and we should be finished by the first week in December.

Budget & Finance Committee – Steve Errickson gave the Treasurer's Report. Dennis Palmer advised that the tax lien sale will be held at City Hall on December 7th.

Human Resource Committee – Dennis Palmer advised that the demand for an arbitrator was withdrawn by the union.

Public Relations Committee – Dennis Palmer advised that there were two articles on the solar panel project. Commissioner Gana and past Commissioner Reilly attended the dedication.

Insurance Committee – Dennis Palmer advised that the prescription insurance policy will be due in March and we will try to have it come due at the same time as the healthcare insurance next year.

Allocation/Administration Committee – Dennis Palmer said he was happy to report that a developer is coming in to discuss a new plan.

It was moved by Gana and seconded by Silva that the Committee Reports be approved and accepted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

At 6:20 p. m., there being no further business to come before the Board, it was moved by Gana and seconded by Silva that the meeting be adjourned. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

FRANCIS A. GANA, SECRETARY